

Grantsville City Pavilion Rental Application

Level 1 Event

Policies and Instructions

General Information

Grantsville City (“City”) recognizes special events as valuable to the community. Such events constitute an integral component of the City’s overall support service obligation. In the City’s roles of both support and regulation of special events, City Departments must operate in a consistent and coordinated manner.

A special event is defined as an activity or series of activities, specific to an identifiable time and place, produced in conjunction with community organizations often held on public property, and which may occur on a one-time or a recurring basis. Such events may include but are not limited to street closures, block parties, fund raisers, street parties, runs, rides, races, walks, and other community events. They may occur on streets and/or sidewalks, parks, and other City-owned property. They may also include mass gatherings. For the purposes of this policy, special events shall include privately sponsored events which rent space inside City facilities.

Levels of Events

There are four levels of events defined by Grantsville City. Level One and Two are described below.

- Level 1 Event: Pavilion rental only where the criteria outlined in Levels 2, 3 and 4 events do not apply.
- Level 2 Event: Generally small events not open to the general public, for which an admission fee is not charged and with no commitment or support of City resources. This level of event typically consists of less than 150 participants, but may vary depending on circumstances. These events might include a neighborhood block party, the use of a City street for a party, and/or a small-group fund raiser.

Application Fees

- Application fee for a Level 1 Event: No Fee

User Fees

- Park Pavilion: \$25 per pavilion.

Damage/Destruction of Public Property

Any damage or destruction of public property as a result of the event will be the responsibility of the permit holder. You are required to sign the attached liability statement.

Insurance Requirements

- Bounce Houses brought onto city property requires insurance. The applicant must provide the liability form from the company that owns and sets up the bounce house(s). Company insurance must have city as a covered party.

Grantsville City
Pavilion Rental Application
Level One

Name of Event: _____

Type of Event: _____

Event Description: (Be Specific, Attach Additional Pages if Needed)

Will this event include a bounce house? _____ If yes, a liability form will need to be attached to application.

Date of Event: _____

Set Up Time Start: _____

Event Start Time: _____

Event Take Down Time: _____

Number of Participants Expected: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Alternate Phone Number: _____

Email Address: _____

(Required)

Special Park / Pavilion Use

	Yes	No
Will any funds or proceeds be collected from this event?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, will a fee be charged for admission?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, will products be sold at this event?	<input type="checkbox"/>	<input type="checkbox"/>
Will this event involve music or other amplification?	<input type="checkbox"/>	<input type="checkbox"/>

*(Amplification would include microphones, sound systems or megaphones.
City Nuisance Ordinance applies.)*

If yes, please describe the source of music or amplification:

Will you be bringing in or setting up any special equipment?

If yes, please indicate below all equipment that will be set up:

Pavilion Reservation Agreement

Desired Pavilion: _____

**Note: Hollywood Park Pavilion does not have electricity, but water is available near bathrooms.*

Name of Park: _____

Pavilion Use Reservation Agreement:

I, the undersigned, signify that the information provided on this application is true and correct and I hereby accept full responsibility for any breakage or damage to the property or buildings that occurs pursuant to the use of the reserved facilities by me, my agents, or other event attendees. I agree to indemnify and hold harmless Grantsville City and its officers, officials, employees and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of acts or omissions that may be directly or indirectly attributable to myself, my agents, guests, or other event attendees. If permission is granted, I or my designated representatives agree to be present during the entire use of the facility. My signature below signifies that I agree to abide by all of the conditions of this application, the Pavilion Use Reservation Policy and any permit issued based on this application. Furthermore, I also agree to pay Grantsville City all costs Grantsville City may incur as a result of any failure to comply with all of these conditions including damages due to failure to leave the premises in rentable condition.

I have read the Pavilion Use Reservation Policy above and agree to abide by it.

*I understand that there is a non-refundable \$25 user fee for each pavilion. The user fee must be paid before the pavilion will be reserved.

Signature: _____ Date _____

(Must be 18 years of age or older)

PLEASE NOTE:

During the COVID-19 pandemic, Grantsville City will require the person renting the pavilion to fill out the attendee list and email it to cmathis@grantsvilleut.gov as soon as possible after the event. This list will only be used by the Tooele County Health Department to notify the attendees of a positive COVID-19 case.