

<p style="text-align: center;">GRANTSVILLE CITY BOUNDARY LINE ADJUSTMENT CHECKLIST</p>
--

- (1) The owners of record of adjacent parcels that are described by either a metes and bounds description or a recorded plat, may exchange title to portions of those parcels, if the exchange of title is approved by the Zoning Administrator in accordance with Subsection 21.3.3(2).
- (2) The Zoning Administrator shall approve an exchange of title under Subsection 21.3.3 (1) if no new dwelling lot or housing unit will result from the exchange of title; and the exchange of title will not result in a violation of any land use ordinance.
- (3) If an exchange of title is approved:
 - (i) a notice of approval shall be recorded in the office of the county recorder which:
 - (a) is executed by each owner included in the exchange and by the Zoning Administrator;
 - (b) contains an acknowledgment for each party executing the notice
 - (c) recites the descriptions of both the original parcels and the parcels created by the exchange of title and
 - (d) contain a certificate of approval by the City, signed by the Zoning Administrator and attested by the City Recorder.
 - (ii) a conveyance of title reflecting the approved change shall be recorded in the office of the county recorder.
 - (a) A notice of approval recorded under this section does not act as a conveyance of title to real property and is not required for the recording of a document purporting to convey title to real property.

****Prior to an approval issued by the Zoning Administrator a Record of Survey must be recorded in the office of the Tooele County Surveyor.**