



# Grantsville City Police Department



**Chief Jacob Enslin**

50 North Bowery Street, Grantsville, UT 84029  
(O) 435.884.6881 (F) 435.884.0237

**CLASS TITLE: POLICE OFFICER**

**POSTED:** 12/29/2017, APPLICATIONS MUST BE RECEIVED BY JANUARY 18, 2018

**COMPENSATION AND BENEFITS:** \$19.50 FOR NEW OFFICERS. CONSIDERATION WILL BE GIVEN FOR YEARS OF EXPERIENCE ON A CASE BY CASE BASIS. GRANTSVILLE CITY OFFERS A GENEROUS BENEFITS PACKAGE THAT INCLUDES CONTRIBUTIONS TO THE UTAH RETIREMENT SYSTEM, 401K (3% match), A COMPETITIVE INSURANCE PLAN, AND PAID HOLIDAYS AND VACATION.

**TO SUBMIT AN APPLICATION:**

Applications may be found at [www.grantsvilleut.gov/Employment.html](http://www.grantsvilleut.gov/Employment.html). Applications with a resume must be submitted by email to [jenslen@grantsvilleut.gov](mailto:jenslen@grantsvilleut.gov) or in person at our new Grantsville City Justice Center located at 50 North Bowery Street, Grantsville Utah by 5:00 p.m. on January 18, 2018. Please include any college transcripts from an accredited college or university if you would like consideration for education. Grantsville City is an equal opportunity employer. Selected applicants will be notified of the date and time of the testing and interview process.

**SELECTION GUIDELINES:**

Formal application must be made to the Grantsville City Police Department. The following is the testing procedure:

- \* Applicants will be scored and invited to a test consisting of a written portion and physical agility test.
- \* Top applicants will be invited for in person interview.
- \* Successful applicants will then be subject to a reference check and full background investigation.
- \* Top applicants will then interview with the Chief of Police.
- \* Following the interviews, conditional offers of employment will then be made (conditional upon the passing of a physical exam and drug screening).

**GENERAL PURPOSE:**

Perform technical law enforcement duties in enforcing the laws, maintaining the peace and protecting Grantsville City citizens.

**SUPERVISION RECEIVED:**

Work under close supervision from the Sergeant/Lieutenant/Chief

**SUPERVISION EXERCISED:**

Under limited supervision, supervises law enforcement activities of:

- \* Reserve Officers
- \* Volunteers
- \* Crossing Guards

**EXAMPLE OF DUTIES:**

The position requires completion of the Peace Officer Standards and Training (POST).

The job places life or personal safety at risk.

The employee performs duties that actively prevent or detect crime and enforce criminal statutes or ordinances of the state of Utah or any of its political subdivisions.

The employee responds to situations involving threats to public safety and making emergency decisions affecting the lives and health of others.

The employee performs duties that consist of providing community protection.

Patrols City areas in vehicle or on foot to deter and detect criminal acts; makes security check on businesses, schools, churches, and homes.

Provides protection of persons and property against hazards, including (but not limited to) fire, theft, injury, damage and accidents.

Patrols assigned area; issues citations, warnings, and all manners of court documents.

Enforces traffic regulations; directs traffic and assists motorists; investigates traffic accidents.

Performs traffic control and other safety duties as required; administers first aid when needed.

**EXAMPLES OF DUTIES, CONT.**

Responds to calls for assistance; handles both criminal and civil disturbances; secures all crime scenes; investigates crimes and interrogates complainants, witnesses and suspects.

Performs specialized duties in the area such as investigation and fingerprinting.

Serves legal processes, summons and subpoenas; testifies in court.

Operates radar, intoxilyzer and other police equipment necessary for arrests and convictions, and maintains certifications on such.

Prepares all manners of forms and report; books prisoners in jail; and assists on medical and fire calls.

Attends classes and provides information to the public on law enforcement and of the area of public safety. Performs a variety of public service, presentations, and security assistance.

Subject to 24 hours a day emergency calls.

Cleans and maintain assigned vehicle and equipment on a daily basis.

Performs animal control duties and enforcement as required.

Performs related duties as required.

**MINIMUM QUALIFICATIONS:**

- \* Education and experience:
  - \* Graduation from high school.
  - \* UTAH P.O.S.T. certification.
- \* Necessary Knowledge, Skills and Abilities:
  - \* Working knowledge of local, state and federal laws; working a proper arrest practices and procedures.
  - \* Skill in the use of firearms and a variety of police equipment.
  - \* Ability to react quickly under conditions of stress; ability to establish and maintain effective working relationship with employees, other agencies and the public; ability to follow written and verbal instructions; ability to communicate effectively, verbally and in writing.
  - \* Patrols highways and street; works under hazardous conditions, such as inclement weather, high speed pursuits, hazardous chemical spills and encounter dangerous situations, works rotating shifts, holidays and weekends; carries a firearm and may be required to use deadly force.

**SPECIAL REQUIREMENTS:**

- \* Must maintain 40 hours a year in-service training per year.
- \* Must maintain all required certifications.
- \* Maintain a valid Utah Driver's License.