

**MINUTES OF THE SPECIAL MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON DECEMBER 15, 2011 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 6:00 P.M.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE.**

**Mayor and Council Members Present:** Mayor Brent Marshall and Council Members Mike Johnson, Tom Tripp, James Vera and Todd Castagno. Mike Colson was excused

**Appointed Officers and Employees Present:** City Attorney Ronald Elton, Deputy Attorney Joel Linares, Finance Director Tom Hammond and City Recorder Rachel Wright.

**Citizens and Guests Present:** Kent Liddiard, Scott Stice, Neil Critchlow, Chris Nowell, Colleen Brunson and Lisa Christensen.

**PUBLIC HEARING:**

**a. Public Hearing on Updated Water Conservation Plan.**

Mayor Marshall opened the public hearing to receive comments on the updated water conservation plan. No comments were offered and the Mayor closed the public hearing.

**AGENDA:**

**1. Jordan Byrd Family Presentation.**

Jordan Byrd's family was unable to attend the City Council meeting so the Mayor canceled this agenda item.

**2. Summary Action Items:**

- a. Approval of Minutes of the December 7, 2011 City Council meeting.
- b. Approval of Bills in the sum of \$175,984.29.
- c. Personnel Matters: updated Finance Director and City Recorder job descriptions.

Councilman Tripp asked to table the approval of the updated job descriptions to the next meeting to give the council more time to review them.

**Motion:** Councilman Castagno made a motion to approve the summary action items with the exception of the job descriptions to allow the council more time to review them. Councilman Vera seconded the motion. All voted in favor and the motion carried.

**3. Consideration of Resolution 2011-17 Adopting an Updated Water Conservation Plan.**

Public Works Director Joel Kertamus stated that it is required by the Division of Water Resources to update the City's Water Conservation Plan. He stated that it has to be updated every 5 years. He stated that this is the first update since the original plan was created. He stated that the plan reflects changes in demographics and population. He stated that implementation depends on the City's available funds.

**Motion:** Councilman Tripp made a motion to adopt Resolution 2011-17, a resolution approving an updated water conservation plan. Councilman Johnson seconded the motion. All voted in favor and the motion carried.

#### **4. Consideration of Awarding Construction Contract for New Library.**

Kevin Blalock was present representing Blalock and Partners. Mr. Blalock stated that the bids came in higher than was anticipated. He stated that the bids were significantly over budget. He commented that he and his staff talked to the 5 lowest bidders to receive information and feedback. He stated that they discovered that the mechanical and electrical figures were about \$250,000.00 higher than was estimated. He stated that this included the HVAC system, plumbing, fire protection and electrical. He commented that some of the bidders also included fees that the City would cover. He stated that in the best interest of the City they would recommend rebidding the project. He stated that his firm has been working earnestly to determine what changes could be made to help bring down the costs with making sure quality and maintenance are not compromised. Mayor Marshall asked what the timeline would be if the project is rebid and also asked who would cover the cost. Mr. Blalock stated they would cover the cost. He stated that they want to get the City a bid that they are comfortable with. He stated that they are looking at reissuing the drawings January 20<sup>th</sup>, having the bids due February 10<sup>th</sup>, awarding the bid on February 15<sup>th</sup> then starting construction the first of March. He stated that starting the project in March may free up approximately \$8,000.00 to \$10,000.00 because the contractors would not have to deal with frost issues. The council inquired what some of the items are that they are currently looking at. Mr. Blalock stated that they are looking at possibly eliminating the raised floor in the children's area, the sprinkling system and eliminating the upper partition. Mayor Marshall stated that the sprinkling system needs to stay in the project. Mayor Marshall asked if the Council would like staff to meet with the architects or if the council would like to meet with them as well. All the council agreed that they would like to be involved in deciding the changes that will be made. They all decided to meet on December 22<sup>nd</sup> at 4:30 p.m. Councilman Castagno stated that staff needs to be involved they have the expertise. Mayor Marshall stated he would have staff be at the meeting as well.

**Motion:** Councilman Tripp made a motion to hold a special meeting on December 22, 2011 at 4:30 p.m. Councilman Johnson seconded the motion. All voted in favor and the motion carried.

**Motion:** Councilman Vera made a motion to reject the current bids for the new library project and to rebid the project at a later date. Councilman Castagno seconded the motion. All voted in favor and the motion carried.

#### **5. Review and Consideration of Approval of 2010-2011 Independent Audit Report.**

Gary Keddington from the auditing firm of Jensen and Keddington was present and presented the independent audit for the 2010-2011 fiscal year of the City. He indicated that he has been conducting audits for 26 years. He reviewed the audit process including the sampling and testing of transactions and controls. He reported that the audit was generally clean, but he had some findings that he needed to report to the Council. He stated that his firm is required to let the State know if they had any problems with the audit or any disputes with management. He stated they did not have any. He also stated that they did not find any material weaknesses. He reported that he had minor findings and reviewed them with the Council and the City's responses thereto, which he indicated were appropriate. He stated that majority of the findings had to do with internal controls. He also stated that the City had done a good job with the budget and expenditures and the City continues to improve its financial condition. He

recommended at the final budget to put in the motion that if there is excess funds that the Finance Director can move the funding into capital projects. He also suggested authorizing the Finance Director to shift funding between departments as needed as long as the funding stays within the total budget amount.

**Motion:** Councilman Tripp made a motion to accept the financial statement and audit as presented. Councilman Castagno seconded the motion. All voted in favor and the motion carried.

## **6. Mayor and Council Reports.**

Mayor Marshall stated that he met with Ruth Anderson regarding annexation. She asked that the City make some agreements with her. He stated that she does not want to be required to hook up to water or sewer. She also asked that after her property was annexed that her property be divide her property into 2 parcels because SR 112 divides her property. He announced that he attended the bid opening for the library. He stated that he has a meeting with Dr. Straquindean tomorrow concerning funding USU may be able to put into the library to help equip the meeting rooms. He commented that he was a recommending judge with the Business Resource Planning program. He stated that he took a tour of the new Tooele County Jail. He asked if the Council would like to continue the groundbreaking for the library. All the council agreed to postpone the groundbreaking. Mayor Marshall expressed appreciation for Councilman Castagno, Councilman Tripp and Attorney Ron Elton. He stated it is their last regular City Council meeting. He publically thanked each one for their service and support.

Councilman Castagno expressed appreciation for serving. He stated that is has been a very rewarding experience. He stated that he respects and admires anyone that is willing to run for City Council. He stated that it has been a great experience serving as a City Councilman and Planning Commissioner.

Councilman Tripp stated that as he reflects on the time that he has been on the City Council it is important to remember the purposes of City Council which are to protect people and their property, to provide services that they cannot easily provide for themselves and to make Grantsville a nice place to live. He stated that he feels the current group has tried to do all of these things. He stated that the City Council also provides the careful stewardship of resources. He stated that the money that the City spends is not our own, it is a sacred trust. He stated that we always need to be careful how we spend the money and balance that with keeping Grantsville a nice place to live. He stated that he thinks it is more of a privilege to serve on the Council more than it is an honor. He commented that it is also a responsibility more than an honor. He stated that if a person thinks they are on the Council because of an honor then they are mistaken. He stated that once you are in a City Council position you can do things that no one else can do. He stated that if you are showing up just twice a month and collecting a paycheck then you have not done your job there is a lot more to it, you need to put in the time to read and prepare. He remarked that as a group we have done that. He stated that the City Council is also a check and balance against the other parts of the city. He stated that he loves Mayor Marshall, but it is the job of the City Council to make sure that he stays inside the boundaries and help others stay inside the boundaries. He commented that he has also learned that there is a lot of blending of unique talents. He stated that having difference of opinions and difference of abilities is important to council functions for example Mike

Colson getting the lights up as quickly as he did for the ball field was an amazing contribution he was able to do it because of his experience, unique talents and abilities. Councilman Tripp stated that he was also impressed by Mike Johnson and Brent Marshall rectifying the annual water fee situation. He remarked that we were bleeding money needlessly. He stated that they understood water and were able to negotiate the deal and straighten the water situation out. He stated that he was smirking and laughing when Councilman Vera was trying to bring Tooele City Council and Grantsville City Council together to work on settling the lawsuit. He commented that he has to take his hat off to Councilman Vera because there was room to make progress. He stated that he hopes the new City Council members will look at what there is to do and do more then they think they can do and continue developing their talents and abilities. He commented that there are unresolved issues in the City. He thinks the road and transportation plan needs some work. He stated that Grantsville has a good east and west route along Main Street, but there is nothing else. He commented that Durfee Street has a lot of intrusions. He stated that road planning is important. He remarked that when he first came to Council the main topic was development. He stated that the growth has slowed, but there will be a time when it will happen again. He stated that he feels the City standards for streets and gutters are pretty good. He stated that he feels the City is a little lax on Planned Unit Developments. He stated that PUDs are a tradeoff, but the Council needs to make sure they are careful in granting variances. He stated that the Council needs to protect neighborhoods from undo intrusions with new development. He stated that he worries about running traffic through neighborhoods when it is unnecessary. He stated that he thinks there are some good projects coming up that will impact the City. One is capital planning which is an excellent project. He stated that he does not think the Council should let the hired help get too comfortable. He stated that he is referring to the contracting firms. He stated that he thinks that they need to be rebid from time to time to make sure the City is getting a good deal. He stated that the City needs to continue monitoring flood control. He commented that the appearance of Grantsville was a major issue to people when he was campaigning. He stated that he thinks having split votes from time to time is appropriate. Council members need to ask why proposals are made or why they are not. He stated that everyone has a view and it isn't personal. He stated that he has been on the Council for 4 years. He stated that he does think that he has made some mistakes. He stated that early on he voted for a fitness program which is a good program, but with the City's financial standing may not have been the best decision at the time. He stated that he also voted to pass a no smoking ordinance. He stated that when Paul Rupp voted against the ordinance he realized that he was right that there are some personal freedoms that the Council needs to recognize. He stated that he grew to appreciate the staff. He commented that he thinks they all are capable and want to do the right things and generally do. He stated that he has been impressed with Ron Elton. He stated that he could have confined himself to a narrow box, but he reached out and helped in all areas of the City. He will be a major lost. He stated that he appreciates the Mayor. He commented that he is a hard worker and having a full time mayor has made a difference. He stated that he is fair and objective. Councilman Tripp stated that he is happy with the years he has been on the City Council and expressed his appreciation to the Council Members.

Councilman Johnson stated he would like to echo the settlements of Councilman Tripp. He stated that he appreciated the knowledge and time Councilman Castagno spent with him when he was first elected a councilman. He stated that Councilman Tripp is second to none when it comes to the budget. He stated that he will miss both councilmen. He expressed appreciation for Attorney Ron Elton for always answering his questions and for his knowledge.

Councilman Vera stated that this is his second year. He commented that he has learned a lot from each council member and has gained a wealth of knowledge. He stated that the other council members made it easy for him and Councilman Colson to start. He stated that they took the biggest step in turning the City finances around. He stated that each Councilman has served honorably. He stated that he really appreciates both of them and their service.

#### **7. Personnel Matters (Closed Session).**

**Motion:** Councilman Castagno made a motion to go into a closed session and invite Gary Keddington, Councilman Elect Scott Stice and Neil Critchlow. Councilman Vera seconded the motion. All voted in favor and the motion carried. The Council went into a closed session at 7:25 p.m.

**Motion:** Councilman Tripp made a motion to go back into an open session. Councilman Johnson seconded the motion. All voted in favor and the open meeting resumed at 7:59 p.m.

#### **8. Adjourn.**

**Motion:** Councilman Vera made a motion to adjourn. Councilman Castagno seconded the motion. All voted in favor and the meeting officially adjourned at 8:00 p.m.