

Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON DECEMBER 5, 2012 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE.

Mayor and Council Members Present: Mayor Brent Marshall and Council Members Mike Johnson, Tom Tripp, Scott Stice, Mike Colson and Neil Critchlow.

Appointed Officers and Employees Present: City Attorney Joel Linares, Chief of Police Kevin Turner, Fire Marshall Kent Liddiard, Building Official Mike Haycock, Planning & Zoning Administrator Shauna Kertamus, Public Works Director Joel Kertamus, Librarian Nancy Carter, Librarian Linamarie Johnson and City Recorder Rachel Wright.

Citizens and Guests Present: KennaRae Arave, Cliff Haynes, Wayne Margetts, Tom Lemmon, Todd Castagno, Andi Zosn, Ryan Murray, Colleen Brunson, Kim Clausing and Lisa Christensen.

Mayor Marshall asked Kevin Turner to lead the audience in the Pledge of Allegiance.

AGENDA:

1. Youth Awards.

The following students were recognized for their accomplishments and were awarded certificates and gifts by the Mayor and City Council:

- Levi Hancock
- Hollie Hunsaker
- Alyssa Jones
- Adda Fernandez
- Samuel Taggart

2. Energy Solutions Library Donation Presentation.

Joyce Hogan representing Energy Solutions was present and presented the City a \$3,000.00 donation for the library and a \$500.00 donation for the Shop with a Cop Program.

3. Presentation by the Tooele County Board of Health regarding the tobacco survey.

The Tooele County Board of Health representative Kim Clausing was present. She stated that the City participated in a survey regarding tobacco in the work place. She passed out a handout with the results of the survey to the Mayor and City Council which are attached to these minutes. She commented that many places are adopting a smoke free policy and encouraged Grantsville City to adopt a smoke free policy as well.

4. Consideration of Annexation Petition of Jaci Cummings and set final public hearing.

Motion: Councilman Critchlow made a motion set a final public hearing for the Jaci Cummings Annexation Petition on December 19, 2012. Councilman Colson seconded the motion. All voted in favor and the motion carried.

5. Consideration of a recycling program.

Phil Markham, a representative from Ace Disposal, addressed the Mayor and City Council. He stated that there are two types of municipal programs mandatory or opt-out program. He remarked that in the opted-out program residents are given a deadline to opted-out of the recycling program if they do not opted-out by the deadline then they are enrolled indefinitely in the program. Councilman Tripp inquired about an opted-in program. Phil stated that an opted-in program isn't viable. He remarked that there needs to be a minimum about of homes to make a recycling program work. Councilman Johnson expressed concern about getting the word out to people to let them know that they must opted-out of the program if they are not interested. Phil suggested advertising, putting the information on the utility bills, possibly putting a notice on the homes. Councilman Stice asked if it is a rental would the renter opted-out of the program or the home owner. Phil stated that it is typically the home owner, but it can be discussed. Phil commented that they are proposing an every other week pickup of the recycle cans with the pickup day being Monday. He stated that the cost would be \$4.50 a month which would save \$.78 in tipping fees. He stated that there would be a \$23,868.00 yearly savings. He remarked that the City would be responsible for administering the program and Ace Disposal would be responsible for the cans. He commented that Ace Disposal would own the cans and would take care of the repairs of the cans. He stated that they need at least 60 days to order, build and deliver the cans. He stated that they could schedule it for next spring or the start of the new budget year in July. Councilman Johnson inquired if they take plastics. Phil stated they do that plastics 1-7 are accepted. Councilman Johnson stated that it would be a savings to those that currently have 2 garbage cans. Councilman Johnson asked what would happen if someone threw away something that is not supposed to be in the recycle can. Phil stated that the drivers would tag the can and would contact the City so they would be aware of why the can was not dumped. Councilman Tripp asked how much actually gets recycled. Phil stated that majority of the products get recycled. Mayor Marshall stated that administrative costs from the City would need to be calculated into the \$4.50 fee. Councilman Tripp asked what happens if the can disappears. Phil stated that if a can is lost or destroyed the homeowner is responsible for the can. Attorney Linares asked if those that opted-out could opted-in at a later date. Phil stated yes. Phil stated that once a person is in the recycle program they cannot opted-out or cancel. The council stated they would like city staff to look at how much administering the program would be and would like to look at the program again at the next city council meeting.

6. Consideration of partnering with the Business Resource Program.

Ryan Murray with the Small Business Resource Center was present. He stated that with the recent budget cuts from Tooele County they had to cut the small business resource program from their budget. He stated that they are asking Grantsville City to consider a joint partnership to keep the program in operation. He commented that the program has been in operation for 2 years. He stated that they worked with 28 clients from Grantsville City. He stated that 6 new businesses were created creating 12 new jobs. He stated that 1 business was retained that they helped it from going out of business. He stated that he offers Grantsville office hours. He commented that the Utah SBDC has never offered office hours in a City the size of Grantsville before. He stated they would like to maintain full-time operations. He commented that they do not charge for their service and offer free or low cost training classes. He stated that the funding from Tooele County ends December 31st. Mayor Marshall stated that the RDA money from Wal-Mart was not put in the budget. He stated that there is approximately \$41,000.00 that could be used to partner with the Small Business Resource Center. Councilman Colson asked were their main office is located. Ryan stated that they are currently located at the USU Extension but once TATC is built they have offered them an office at no charge. Councilman Tripp inquired what constitutes a small business. Ryan stated that in Tooele County most of the businesses constitute a small business. He stated that typically it is between a single operation to a company with 20 employees. He stated that they will work with companies larger if there is a need. Councilman Tripp stated that \$1,000.00 a job doesn't sound too bad. Ryan stated that it takes

time to build momentum. Councilman Tripp stated that Tooele City is paying less per resident. Ryan stated that they did not want one City to be dominant they want the Cities to be on an equal playing field. He stated that Grantsville will be paying 13% of the bill, but is getting 20% of the services. Councilman Johnson inquired about the client list. Ryan stated that Tooele ranges from 30-40 clients throughout the County. He stated that Grantsville has between 8-12 clients. Councilman Stice stated that he would be more comfortable discussing funding after talking about the needs of the library. Councilman Johnson stated that the RDA money cannot be used for the library that it has to be used for specific projects.

Motion: Councilman Johnson made a motion to put the item for consideration on the December 19th agenda for a decision. Councilman Stice seconded the motion. All voted in favor and the motion carried.

7. Presentation and review of the South Willow Ranches Home Owners Association.

Representatives from the South Willow Ranches Home Owners Association (HOA) were present. Mayor Marshall commented that the HOA is having some legal issues and are proposing to give the open space and irrigation shares to the City to eliminate it from being involved in litigation. He stated that they will maintain the open space, but they wish to dissolve the HOA so they can eliminate their legal obligations due to bankruptcy. Wayne Margetts from the HOA stated that all the taxes and irrigation shares for the upcoming year have been paid. He stated that they plan to dissolve the current HOA and start a new HOA. Councilman Colson inquired about fees or costs. Wayne stated that they will take care of all the fees and costs for the transfer. Councilman Johnson asked what happens if they do not maintain the open space. Wayne stated that they will maintain it. Attorney Linares stated that there will be a legal gap from when the HOA dissolves to a new HOA being implemented. Wayne stated that the new HOA will be in place by the first of January. Councilman Tripp stated that he is in support of the idea, that it is the responsibility for Cities to help when situations like these arise. Councilman Johnson stated that he is okay with it if the City Attorney is okay with it. Attorney Linares stated that he wants the Council to understand that there is a gap. He suggested tabling until the December 19th City Council meeting to write up an agreement for the Council to look at.

Motion: Councilman Tripp made a motion to draft an agreement for the Council to review and act upon at the next opportunity. Councilman Johnson seconded the motion. All voted in favor and the motion carried.

8. Summary Action Items:

- a. Approval of Minutes of the November 17, 2012 City Council Meeting.
- b. Approval of Bills in the sum of \$83,393.23.
- c. Personnel Matters (none).

Motion: Councilman Stice made motion to approve the summary action items. Councilman Colson seconded the motion. All voted in favor and the motion carried.

9. Report from Planning and Zoning Administrator.

Grantsville City's Planning and Zoning Administrator Shauna Kertamus gave the following report to the Mayor and City Council of the happenings in her department for the last year:

BOUNDARY ADJUSTMENTS: Five (5) Boundary Adjustments including Eric Vaughn, Kenny Hale, Nannette Minchey, Al Matthews, and Sheila Matthews.

CODE AMENDMENTS: Nine (9) amendments to the zoning code were approved in the last year including our chicken ordinance, tobacco ordinance, changes to the mining ordinance, underground power line ordinance, parking lot ordinance, to name a few.

Approved

CONDITIONAL USES: 29 (twenty-nine) conditional use permits were issued of both home occupations and commercial uses, and animal uses.

FINANCIAL GRANTS: In January and February of this year Joel and I applied for a total of five (5) grants from both the Recreation Grants Committee and the TRT Grant Committee. Of the amount requested we received approximately \$40,000 in grants between the five applications.

GENERAL PLAN AMENDMENTS: One (1) General Plan amendment was completed for Doug Young on the Carriage Crossing senior citizens proposal.

MAJOR SUBDIVISIONS: 7 (seven) major subdivisions were worked on including – Carriage Crossing, Anderson Ranch Phase 4A, Phase 5A & Phase 5B, Ranch Road Phase 3, a subdivision amendment completed on the Liberty Landing development, and an extension to the Anderson Farms subdivision was granted.

I met with developers on proposed changes and amendments on (7) seven lapsed subdivisions which include Heritage Grove, Anderson Farms, Wells Crossing, South Mountain, Cherry Grove Phase 4, Cherry Village, and Brentwood Estates.

MEETINGS: 108 (one hundred eight) monthly department head and staff meetings which include one meeting each Monday morning, one on the first and third Wednesday afternoons and Thursday mornings, and one staff meeting the first Wednesday of each month. Each of these meetings may constitute additional assignments from the Mayor, reviewing for the Mayor action taken at previous Commission meetings, or a safety presentation at the safety meetings held the first Wednesday. 12 (twelve) Planning Commission meetings, which includes preparing and managing the agenda, information for our attorney, engineers, and applicants. Possible additional special meetings as circumstances dictate. Each P&Z meeting requires the scheduling of all applications and action items upon an agenda in a timely manner, the review, processing, and noticing of each agenda item, periodic contact through the month with each applicant and/or engineer, compiling and assembling 15 informational packets for the Planning Commission, City Council and several staff members, managing the meeting, the taking of draft minutes, follow-up action to ensure placement of each item on the next possible Council agenda, follow-up with applicants on the status of each application, sending written approvals and permits, and preparation of the final set of minutes for approval upon the next P&Z agenda. 328 (three hundred twenty-eight) office meetings with developers, real estate agents, engineers, attorneys, and private citizens over various planning issues. These meetings cover any number of possible zoning situations including violation resolution, discussion of checklist requirements and configurations for possible subdivisions, discussions on avenues for purchasing and completing lapsed subdivisions, subdivision water requirements, building permit impact fee questions, animal use questions, neighbor disputes over property lines, etc.

MINOR SUBDIVISIONS: 7 (seven) minor subdivision are in the process or approved including Pheasant Hollow Minor, Grantsville Library Sub, Ken Hale Minor, Gary Christley Minor, Martin Anderson, and Pegasus Minor, George Wooten. Both major and minor subdivisions resulted in the creation of one hundred thirty-two (132) new lots within the city.

PLANNED UNIT DEVELOPMENTS: Two (2) P.U.D.s were developed and approved which include the remodel of the dentist office at 14 N Hale Street and one for the Jill Thomas remodel of the old drug store at 4 West Main Street.

RECOVERY RIGHTS: Worked on Quirk Street recovery rights issues for the Betty Lou Williams, Cherry Grove recovery right issues, and the Dale Erickson recovery rights.

REZONINGS: We have had four (4) rezonings this year, for Jenny Fawson, Blaine Curtis, Brent Hall off of Nygreen Street, and MJ Cummings off of Willow Street.

SUBDIVISION AMENDMENTS: Five (5) subdivision amendment for the Liberty Landing subdivision was completed and the other amendments to major subdivisions in various stages of the process right now, include the Ken Hale subdivision off of Pear Street, and an amendment being proposed by Todd Castagno on the South Willows small major subdivision up by Nygreen Street, an amendment proposed by Welles Cannon of Phase 4 of Anderson Ranch, and the amendment to the Dolorosa Estancia development which resulted in the Carriage Crossing Estates.

TRAINING AND BOARD ATTENDANCE: I attend the CDBG block grant seminar each year and act as coordinator / manager for any applications we might consider submitting under this program. I attend monthly meetings for the Rocky Mountain Power Task Force, and presented a zoning department report for Grantsville City at the first meeting we attended, which was in October. These meetings are geared toward greater understanding between the power company and the governing bodies of Tooele County and are scheduled to run through April of 2013. Yearly I attend a water seminar held in April of every year, put on by the Utah Leagues of Cities and Towns to stay current with changes to State water law and policy. Monthly I attend a Health Department meeting which is currently focusing on exercise and nutrition concerns on a county wide basis. This past year, I also attended a seminar on street and road planning put on by the Utah Land Use Institute.

ZONING MISC: I worked on a variety of violations and requests of every kind including illegal subdivisions and how to best resolve them, addressing problems, neighbor fence line disputes, animal problems, public property encroachments, etc., private property encroachments. In July I completed and submitted Grantsville City's bi-annual Moderate Income Housing report to the State of Utah. Throughout any given year I spend time visiting with individuals looking for commercial property, animal use property, property to develop as residential, etc. I've worked with Aqua Engineering on data research for our Capital Facilities Plan, which is currently being updated to see if we need to increase our impact fees.

UTILITIES SUPERVISOR: Six months ago I was given the additional assignment to supervisor our two front desk clerks. Our two front desk clerks handle a variety of city function elements which include but not limited to utilities, purchasing, accounts payable, the cemetery, and reception duties. One thing Sherrie is focusing on right now along with her other duties is learning and understanding general ledger duties so she can assist Tom while he is sick. Kristy is currently focusing on updating the cemetery maps and records to correct existing deficiencies. Kristy, our utilities clerk, sends out approximately 2700 utility bills each month and manages all aspects of the billing including shut offs and account set ups and terminations. Sherrie, our accounts payable clerk, manages approximately 75 vendor accounts and answers to department heads as to the status of purchases in relation to budget concerns they may have. This ensures the accurate posting of expenditures.

10. Report from Building Official.

Grantsville City's Building Official Mike Haycock gave the following report to the Mayor and City Council of the happenings in his department for the last year:

I wanted to start off with a little about the history of codes which will directly lead into building code compliance. The first building code dates back to the Code of Hammurabi estimating about 1772 b.c. The Code stated that if a building was to fall and kill a man's wife then the wife of the builder would be taken and killed. Now we are a little more progressive, we try to keep contractors from losing their family members and protecting occupants of buildings during the construction process through quality assurance. The Great Chicago Fire of 1871 spurred recent code promulgation. The Chicago code was developed with protecting buildings from fire spreading as its main goal. This was done by requiring fire rated walls with parapets to keep fire spreading. Now the building code recognizes 6 exceptions to the parapet requirement. We have come a long way over the past 140 years adapting to new construction techniques and materials. It's an always changing field especially with new developments in energy and energy efficiency. I spend more and more time on energy every code cycle.

Approved

The State of Utah has adopted the 2009 International Code Council series of codes (ICC) through the Utah Buildings Trades Act. The ICC codes require a minimum level of required inspections. Utah power and Questar also require inspections services provided by the jurisdiction having authority. The inspection standards are to establish periodic and at times continuous inspection of work to provide quality assurance not quality control. It is my responsibility to provide the plan review and inspections required to give the end user of the building a warm fuzzy feeling that their building is safe. No process is perfect but I feel that we at Grantsville City give the best service we can to the builders and more importantly to the residents of Grantsville.

My first priority is always on site inspections. Contractors and home owners pay for a service and expect inspections in a timely manner. This is also where true quality assurance happens. A plans examiner can look at a set of plans as long as they want but can never know what really shows up in the field. My second priority is plan review. It is where a builder gets confidence that what he builds in the field will not be rejected and the work would have to be redone. My last priority is nuisance enforcement. Nuisance complaints come typically at the same time as construction is at its busiest. I do my best to answer these timely.

The last 12 months December to December this year I have issued 68 new home permits and 2 commercial structure permits. I have issued 162 permits in total with the other 94 permits that consist of everything from power to panel too rebuilding an old church. I get on average 4 zoning or nuisance cases a month and we prosecute 1 of them. I have 16 hours of meetings and 14 hours of training. I have 5 reports I do monthly and 1 quarterly. I

Year to date Grantsville City has issued permits for 63 Single Family Dwellings, 2 commercial buildings and a total of 157 permits. Last year we issued 76 Single Family Dwelling permits, 1 apartment complex with 26 units and a total of 147 permits with a valuation of \$14,026,781 for 2011. The total valuation of new construction for 2012 is \$13,983,346 which compared to Tooele City at \$11,402,465 with 50 Single Family dwellings and 70 total permits. Tooele County has done \$14,735,836 on 92 Single Family Dwellings and a total of 123 permits. This data shows that even though we have issued less Single Family Home permits the valuations of each house construction and the number of other building permits are higher. That means more of the bigger more complicated houses are being built and that as our City grows the more basement remodels, garages and other permits are being issued. The data also shows that we are growing faster than Tooele City and not quite as fast as Tooele County according to the Construction monitor.

The projects I am working on right now consist of a Verizon cell tower and preparing for a new code to be adopted on July 1st which includes putting together a handout for contractors so they are aware of changes to the code and how I am going to interpret these changes. I am also looking forward to having the Library finished. We have the biggest task ahead of us which is ensuring we have gotten what we paid for and preparing to open the building.

Job Qualifications: In 1996 I left Active Duty and went to the Community College of Southern Nevada where I earned an A.A.S. in Building Sciences with an emphasis in Building Inspections. I joined the Nevada National Guard and when I move to Utah in 1997 transferred to the Utah National Guard where I served as a Surveyor/Engineering Technician. I got my first inspecting job working for an independent testing laboratory and worked on projects like the L.D.S. Conference Center, Main Street Parking Garage and Gateway. I was hired by Salt Lake City in 2001 as a Building Inspector where I had many different opportunities working with licensing, zoning and ordinance enforcement, existing buildings and new construction. I graduated from Weber State with a B.S. in Construction Management. I am certified by the International Code Council and The American Concrete institute with 22 separate certifications that range from plumbing, building, electrical, and mechanical to accessibility, fire, energy, and structural special inspector.

11. Report from Treasurer.

Approved

Grantsville City's Treasurer gave the following report to the Mayor and City Council of the happenings in her department for the last year:

Set up yearly open seasons benefit meetings for all employees in regards to the Utah Retirement System which includes Tier 1 and Tier 2. I have benefit meetings for health insurance (which includes dental vision and counseling) we have 34 people enrolled, Life insurance, Supplemental Life Insurance, AFLAC, Flex (health savings account), Accidental Death and Dismemberment Insurance, \$50,000 Life Insurance for all police officers killed in the line of duty. Work with Benefit Management Services in brokering the best benefits for the City in the Health Field. Help employees with any problems they may have in regards to these problems. Sign up all eligible police officers for the Utah Peace Officers Association.

Track all 401K loans, all child support payments and all garnishments.

Make sure all benefits that the employees are receiving are audited and correct, such the Police uniform allowance, witness fee, phone reimbursement, etc.

Manage all Workers compensation incident reports for Grantsville City.

As of this date, we have had four Workers Compensation Claims.

Track and complete all OSHA claims and reports. A yearly report is due by February of the following year.

Manage all reports for Long Term Disability which is due monthly.

Pay 1998 A&B water bond monthly.

I run an Identity check as required by law on any new homeowner that builds or buys in our city. The main reason we do this is because we extend credit on water bills and we are required under law to check everyone's identity.

Went to 3 days of training at Caselle to become more familiar with the new payroll, accounts payable, general ledger and utility system through Clarity.

I maintain all employee personnel records and medical records in a safe environment.

I contact supervisors when performance evaluations are due and track sick, annual, camp time, military leave, FMLA leave.

I post job descriptions and keep job descriptions up to date.

I manage the drug and alcohol testing for all DOT and NON-DOT personnel who drive a City vehicle.

I set up and direct the appeals board.

I accept all grievances and either try to diffuse them or process them in a timely manner.

I perform Notary Services for free and I have often traveled to do this act for the elderly who are home bound.

Approved

Maintain the Policies and Procedures Manual. I work along with the Attorney who is a great help in making sure that our policies are up to date, compliant and accurate.

I was involved in setting up a board this year for a new Chief of Police and processed the paperwork for the Chief that was leaving.

Processed applications and set up benefits for three new police officers and two crossing guards, along with 3 summer hires.

Processed the paperwork for one officer who resigned.

Until June of this year I was on the Children's Justice Center Advisory Board representing Grantsville City for 9 years.

Authorized to sign all City checks. Audits cash flow.

Reports to the State every 6 months exactly how much money we have and where it is located.

Met with the Mayor, Tom Hammond and several key bank personnel to lower the interest rates on our bank statement

Worked with Mayor Marshall in bringing Gary Keddington on part time to help with the audit on our part so that, so that they would be accurate for the first time in twenty years. He has been very helpful and insightful. We expect to save a considerable amount of fees from the auditors.

Helped Tom with coordinating a new custodial contracts with Hawks Supply.

Coordinates all bond and project reimbursements. Oversees the collection of return checks.

Processes all payrolls for Grantsville City. This includes paying all vendors associated with the payroll such as Federal Taxes, State Taxes, FICA, Child Support, Garnishments, And Life insurance etc. There were 27 payrolls in a year.

Make sure that all information is accurate and that all deductions are subtracted from the paycheck at the appropriate times. Retirement pension benefits are paid immediately upon an audit of the payroll biweekly and monthly. I would like to personally thank the Mayor and City Council for our 2.5% increase in July.

Manage cash flow for the City. We are doing well, due in part to having a full time Mayor and employees who are willing to sacrifice to make the City stay solvent. At this point we have 59 employees which include elected, appointed full-time and part-time employees.

Set up periodic training and accommodations for elected officials and employees.

Processes all quarterly reports such as 941, State tax, and workforce service report. Set up E-verify for all new employees.

Help all Department heads with coordinating their budgets with regards to a salary and benefits cost estimate.

Processes all year end reports as well as run W2's and help clerk with 1099 reports.

Help with special activities such as the 4th of July which was a great honor this year in recognizing the Viet Nam Vets. (Plus slip trip and fall)

Approved

Set up a broker for the new telephone system that will be installed in City Hall and the Library.

I am the custodian of the time clock. I try to make sure that no one is here alone at night when the money from the cash drawers is being balanced and the monies secured. I help to cover the front desk or help the clerks when needed. Order flowers for funerals, hospitalizations, etc. I come in one hour earlier in the morning and I stay at least 1 hour at night if not more in order to stay on track and meet my deadlines. I do all of my own filing.

Councilman Johnson asked if there is a backup for Treasurer Gustin. Treasurer Gustin stated that Gary Keddington could backup payroll if it was needed. She stated that he takes care of a lot of cities and feels confident that he could cover if it was necessary.

12. Report from Public Works Director.

Grantsville City's Public Works Director Joel Kertamus was present and handed the City Council a worksheet which is attached to these minutes. He stated that majority of his job involves working with the Utah Department of Environmental Quality. He stated that he is working on making a digital map to record burial plots. Councilman Stice stated that he was impressed when he first met Joel 25 years ago and is still impressed today.

13. Consideration of plans and specifications for a pickup truck for the Public Works Department.

Public Works Director Kertamus stated that he is asking for approval to replace a 2003 pickup truck with over 90,000 miles. He stated that the engine is close to death. He commented that the pickup truck is in the current budget for replacement. He stated that the price is \$25,511.65 total which includes a service body.

Motion: Councilman Tripp made a motion to approve the plans and specifications for a pickup truck. Councilman Critchlow seconded the motion. All voted in favor and the motion carried.

14. Declaration of surplus property and method of disposition.

The police department asked that the following items be declared surplus:

- 2004 Ford Explorer (bad transmission) # 621 vgs
- 2005 Ford patrol car #91121 tar.
- 2000 Ford Crown Vic #69701
- Remington 22 cal rifle model 552 (restricted person)
- Hiawatah 22 cal. Rifle model # 189 (owner turnover)
- 3 Crossman bb guns power master
- 1 Daisy bb gun
- 6 CDV-r777 radiation test set
- Video Camera and case
- 35 mm Minolta camera and case
- Polaroid spectra camera
- Typewriter
- Cassette recorder
- DVD recorder

Approved

- 8 bikes
- Computer screen
- 3 computer key boards
- Sanyo DVD/VCR player
- 2 Toshiba Lap-tops
- Fargo card printer
- 19 toy farm animals (small)
- Misc. Office Parts

Motion: Councilman Johnson made motion to declare the list of items surplus and sell the 2000 crown vic to Stockton for \$1.00. Councilman Tripp seconded the motion. All voted in favor and the motion carried.

15. Consideration of Resolution 2012-13 amending Grantsville City Policies and Procedures to bring meal reimbursement amounts for employees traveling on behalf of the City in accordance with current costs and to clarify procedures for reimbursement.

Attorney Linares remarked that he looked at the State's policies but it is a lot more complicated then the City needs. He stated that it did not define breakfast, lunch or dinner either. Councilman Johnson stated that he thinks \$40.00 a day is too much money for the tax payers to have to pay. Councilman Tripp stated that the State is \$38.00 a day. He commented that the City employees do not travel very often. Attorney Linares stated that employees will not prepaid and will have to bring back an itemized receipt.

Motion: Councilman Stice made a motion to approve 2012-13, a resolution amending Grantsville City Policies and Procedures to bring meal reimbursement amounts for employees traveling on behalf of the City in accordance with current costs and to clarify procedures for reimbursement. Councilman Colson seconded the motion. Councilman Stice, Colson, Tripp and Critchlow voted in favor of the motion Councilman Johnson voted against the motion. The motion carried.

16. Consideration of purchasing the Utah State Library Book Collection that was used for the Tooele County Bookmobile.

Mayor Marshall stated that the State has offered the book collection for either a lump sum of \$7,250.00 or \$.25 a piece per book. He stated that the State is going to run a list of the books checked in and the City will pay for the books checked in. He stated that any books checked in after December 5th the City can pay for them or send them back to the State Library.

Motion: Councilman Tripp made a motion to purchase the Utah State Library Book Collection at \$.25 a book up to \$7,500.00. Councilman Stice seconded the motion. All voted in favor and the motion carried.

17. Consideration of library construction issues.

Mayor Marshall stated that the projected substantial completion was December 15th the contractor is now shooting for the end of the month. He stated that there is a clause in the contract that if they do not have the project substantially completed by December 31st they may have to pay the City for every day they are overdue.

18. Mayor and Council Reports.

Approved

Mayor Marshall attended a transportation meeting at WFRC. This dealt with the mobility council transporting seniors, veterans, etc. to hospitals and doctor appointments. He attended the 4-H and FFA Turkey Show and purchased the turkeys for the employee's Christmas party which is scheduled for December 11th at 6:00 p.m. at the Firemen's Museum. The Mayor attended the Utah State Prison Tour with other city employees. He stated he would encourage you, if you get the opportunity, to tour the facility. Your eyes will be opened. Mayor Marshall attended the South Will Ranches HOA meeting and that information was presented to the Council tonight.

The Mayor met with the City's water attorney, Craig Smith, concerning some old water right transfers that were never completed so the transfer of the water right never came to the city. He also met with the County Commissioners about the library and had a discussion about some of the costs the City will incur. He left them with a request of \$70,000. They said they will get back with him. Mayor Marshall attended a community needs and service meeting about being able to meet the needs of those less fortunate. Also in attendance were Valley Mental Health, Tooele County Housing Authority, Tooele County School District, Tooele County Relief Services and Tooele County Community Resource Center filing for a CDBG Grant.

Mayor Marshall attended the Small Business Center Partnering Meeting and the County Commission Meeting, where they announced an 82% increase in property taxes for all residents. The Mayor attended the EMS meeting with Dr. Bradley. There was a discussion about First Responders not responding to alpha and bravo calls now that there are two ambulances stationed in Grantsville. Dr. Bradley saw no problem with this so a meeting was setup with dispatch. Dispatch has some problems being able to do what was asked, so law enforcement or ambulance will have to ask dispatch to send the First Responders. Law enforcement will ask for them to be dispatched on any vehicle accident. If the ambulance is out of service or in training, dispatch will put up a call sign on their computer to dispatch the First Responders.

The Mayor had a meeting about recovery rights with realtors, Joel Linares, Shauna Kertamus, Alan Johnson and his attorney concerning the Quirk Street Recovery Rights. Mayor Marshall reported on the Santa Parade and the lighting ceremony at the fire station. He stated there were many children in attendance to see Santa. He met with some of the officers of the local BACA organization. They expressed that they would like to help in the community and participate in different events in the city.

Mayor Marshall met with Howard Nelson about the parking issue at the old Gezal's Restaurant. Mayor Marshall gave him some alternate ideas that might work for him. He also attended the dispatch meeting concerning dispatch costs. He reported the meeting was basically the same as a year ago but had a different way of calculating costs. He stated we are working on a contract proposal concerning dispatch fees.

Mayor Marshall also attended the following meetings: County Commission Meeting, RDA Meeting and the Chamber of Commerce Meeting. The Mayor stated the new chair of the Chamber of Commerce is Kris King, the first vice is Kathy Boltz, second vice is Chad Fullmer and the secretary/treasurer is Allison McCoy. Their installation banquet is scheduled for January 26th.

Mayor Marshall received a letter from Gary Fawson concerning his development project and recovery rights. He also received the list of the Rodeo Committee's new officers for the upcoming year. The new officers are interested in having the concession stand for fundraising.

The Mayor stated the Chamber of Commerce will present different awards again this year. They are: Business of the Year, Citizen of the Year, Volunteer of the Year, a Customer Service Award, the Come Together Award and the Lifetime Achievement Award. He asked those in attendance to nominate people from our community for these awards. Mayor Marshall stated the Firemen's Christmas party is this Friday, December 7 at 6:00 p.m.

Approved

Councilman Stice stated that he will be unable to attend the City's Christmas Party due to schedule conflict with the Mosquito Abatement meeting.

Councilman Critchlow commented that many people are getting excited about the light parade. He asked what help is needed. Mayor Marshall stated that he talked to the Tooele Chamber of Commerce to participate.

Councilman Tripp stated that the Tooele County's Truth and Taxation is scheduled for December 18th. He stated that they are not going to post the information online that you have to go by the auditor's office to pick up a paper copy. He commented that he attended the Tooele County Board of Health meeting. He stated that looking at their budget the one thing to go is the school nursing program. He stated that they had a school flu vaccination program and Grantsville had the 2nd highest participation. He stated that there isn't a County hazmat response program any more. He remarked that he heard Jeff Barrus with the Tooele Transcript Bulletin is leaving.

Councilman Johnson stated that he would like to thank all the department heads for their reports.

19. Adjourn.

Motion: Councilman Stice made a motion to adjourn. Councilman Colson seconded the motion. All voted in favor and the meeting officially adjourned at 9:55 p.m.