

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON MARCH 6, 2013 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE.**

**Mayor and Council Members Present:** Mayor Brent Marshall and Council Members Tom Tripp, Scott Stice, Neil Critchlow and Mike Colson. Councilman Mike Johnson was excused.

**Appointed Officers and Employees Present:** Grantsville City Attorney Joel Linares, Chief of Police Kevin Turner and Jennifer Huffman.

**Citizens and Guests Present:** Kent Liddiard, Lisa Christensen and Gerald Hill.

Mayor Marshall asked Chief Kevin Turner to lead the audience in the pledge of allegiance.

**AGENDA:**

**1. Youth Awards.**

The following students were recognized for their accomplishments and were awarded certificates and gifts by the Mayor and City Council:

- McKay Lawrence
- Tyler Hansen
- Ashton Warr
- Jonathan Webb
- Braxton Larson

**2. Public Hearing:**

**a. Proposed Recycling Program**

Mayor Marshall opened the public hearing to receive comments on the proposed recycling program. No comments were offered and the Mayor Marshall closed the public hearing. Attorney Linares stated that as of closing today the City had approximately 70 households who have opted out.

**3. Summary Action Items:**

- a. Approval of Minutes of February 20, 2013 City Council meetings.

03-06-2013

Councilman Stice commented regarding the second to the last paragraph on page 5 of 6 regarding the comments made about the staff car. Councilman Stice commented that he made the comment but is all for the staff car.

- b. Approval of Bills in the sum of \$77,370.69.
- c. Personnel Matters (none).

**Motion:** Councilman Tripp made a motion, with amendment to discussed paragraph, to approve the summary action items. Councilman Colson seconded the motion. All voted in favor and the motion carried.

#### **4. Consideration of the RFP for the Janitorial Contract.**

Mayor Marshall stated the next agenda item was consideration of the RFP for the Janitorial Contract. The Council discussed that the City will provide the necessary supplies to perform the duties under the agreement.

**Motion:** Councilman Tripp made a motion to put out the RFP for the Janitorial Contract. Councilman Stice seconded the motion. All in voted in favor and the motion carried.

#### **5. Consideration of the Library's Internet and Online Policy.**

Mayor Marshall stated the next agenda item was consideration of the Library's Internet and Online Policy. Mayor Marshall explained this is a policy drafted by the Library Board to be approved by the City Council. He stated this policy meets the provisions of the State Law.

The Council asked to have malware language added to the policy. Attorney Linares stated it will be added along with the penalties for violation.

**Motion:** Councilman Tripp made a motion to table the Library's Internet and Online Policy for minor addition and add to agenda to next meeting of Wednesday, March 20, 2013. Councilman Critchlow seconded the motion. All in voted in favor and the motion carried. The Library's Internet and Online Policy was tabled.

#### **6. Consideration of awarding the Worthington Waterline Loop bid.**

Mayor Marshall stated the next agenda item was consideration of awarding the Worthington Waterline Loop bid. Mayor Marshall stated that due to a mathematical error the first page of bid amounts is

wrong. He explained the correct bid from H & H Excavation and Concrete is \$354,105.59. The corrected bids are in red on the bid tabulation sheets.

**Motion:** Councilman Stice made a motion to award the Worthington Waterline Loop bid to H&H construction in the amount of \$354,105.59. Councilman Colson seconded the motion. All in voted in favor and the motion carried.

**7. Consideration of Resolution 2013-02 amending Grantsville City Policies and Procedures to include a librarian and a financial director in the list of appointed employees under Section XIII: Employment Classification / Compensation.**

Mayor Marshall explained this is a resolution to include a librarian and a financial director in the list of appointed employees under Section XIII: Employment Classification/Compensation.

**Motion:** Councilman Colson made a motion to approve Resolution 2013-02 amending Grantsville City Policies and Procedures to include a librarian and a financial director in the list of appointed employees under Section XIII: Employment Classification / Compensation. Councilman Stice seconded the motion. All in voted in favor and the motion carried.

**8. Consideration of Resolution 2013-03 amending Grantsville City Policies and Procedures to regulate the use of City vehicles being used by employees after hours of regular use.**

Mayor Marshall explained this is a resolution to regulate the use of City vehicles being used by employees after hours of regular use. Mayor Marshall stated this is to bring the City's policies and procedures into what the City is already doing. The Mayor explained City vehicles are taken home by certain employees to allow them to conduct City business as necessary in emergency situations and during early hours. This applies to the Public Works Director and Foreman and the Building Inspector. Attorney Linares stated the vehicles are not used for personal use.

**Motion:** Councilman Stice made a motion to pass Resolution 2013-03 amending Grantsville City Policies and Procedures to regulate the use of City vehicles being used by employees after hours of regular use. Councilman Tripp seconded the motion. All in voted in favor and the motion carried.

**9. Consideration of appointment of Deputy Grantsville City Recorder.**

Mayor Marshall stated the next agenda item is consideration of the appointment of Jennifer Huffman and Jolene Sturzenegger as Deputy Grantsville City Recorders. Mayor Marshall explained the absence of the City Recorder makes it necessary to have Deputy City Recorders.

**Motion:** Councilman Colson made a motion to approve the appointment of Jennifer Huffman and Jolene Sturzenegger as the Deputy Grantsville City Recorders. The motion was seconded by Councilman Critchlow. All voted in favor and the motion carried.

#### **10. Matters for review.**

Mayor Marshall advised the Councilmen the following were provided for their review.

- A. Information regarding vote of three (3) required for City Council.
- B. Citizen's Recycle Information Packet.
- C. Proposed Deseret Peak Special Service District water contract.

The Councilmen gave their approval to move forward with the proposed DSSD water contract.

- D. Invoice for 4<sup>th</sup> of July Fireworks.

The Councilmen gave their approval on the invoice for the 4<sup>th</sup> of July Fireworks.

#### **11. Mayor and Council Reports.**

Mayor Marshall and Attorney Linares met with Chris Bramhall regarding the water agreement. Mayor Marshall attended the trans-com meeting at the Wasatch Front Regional Council and the C.O.G meeting at the County Building. He met with Jared Hamner, the Chamber of Commerce Director, to discuss the Easter Egg Hunt to be held in Grantsville at the Cherry Street Park on March 30<sup>th</sup> at 11:00 a.m.

Mayor Marshall reported he signed a proclamation at the FFA assembly for FFA week. The Mayor attended a luncheon at the Little America with Tooele County representatives at the manufacturer's meeting and had discussions about some of the Bills on Capitol Hill. He met with Fireworks West for the fireworks display for the City's 4<sup>th</sup> of July celebration.

The Mayor attended the Tooele County Caucus meeting at the Capitol. This was the last caucus meeting for this year. He has been to the Capitol a few times concerning Bills that will affect our City. Mayor Marshall attended the Boy Scouts Awards Banquet for the Deseret Peak Council.

Mayor Marshall attended our 4<sup>th</sup> of July planning meeting. He asked the Council for help on this celebration. Councilman Critchlow volunteered to do the flag raising ceremony. Councilman Colson and Councilman Johnson will help at the park. Councilman Tripp and Councilman Stice will help with the parade.

The Mayor attended the County Commission meeting. The County is opening up their budget and are addressing some of their short falls. Mayor Marshall attended a park n ride meeting with UDOT, the City and the Contractor. The tentative schedule is to start on April 8<sup>th</sup>. We will have to post notices on the vehicles parking there that they will need to park at the north end of the cemetery on Clark Street.

Mayor Marshall stated Kilgore had put temporary patches on Hale Street. They are only temporary patches until the permanent repairs can be made. Mayor Marshall announced Grantsville is having an Easter Egg Hunt on March 30<sup>th</sup> at 11:00 a.m. at the Cherry Street Park.

Mayor Marshall explained the election contract with the County was provided and asked if the Council would like to approve the contract.

**Motion:** Councilman Tripp made a motion to accept the County Clerk proposal for election costs for both the Primary and the General Election for 2013. The motion was seconded by Councilman Colson. All voted in favor and the motion carried.

Mayor Marshall stated the Donkey Basketball game has been cancelled. The Mayor announced the library tile is here. The tile setter will be here on March 11<sup>th</sup> to start tiling. The ceiling for the teen area is expected on March 18<sup>th</sup> and scheduled for installation on the 20<sup>th</sup>. The Symphony Program will be installed by the 15<sup>th</sup> and the scanners to check books out will arrive in the next week. The library is looking at a soft opening on the 29<sup>th</sup>. Mayor Marshall asked the Council to decide on a date for the dedication. The Council decided to have the Grand Opening of the library on April 13<sup>th</sup> at 10:00 a.m.

Mayor Marshall has been trying to schedule a meeting with the baseball and softball organizations to discuss scheduling of the ball fields to eliminate any conflicts.

Councilman Stice stated the library board has been meeting every other week. They have training on March 23<sup>rd</sup> in Logan. The training should be completed by 2:00 p.m. Councilman Stice reported on the progress of the library board. He announced he is a grandfather. Congratulations!

Councilman Tripp asked about the plan for the budget. Mayor Marshall reported we have been working on the revenue streams. Councilman Tripp stated he has been approached by a resident regarding the reservoir and the poorly managed camping facilities. Councilman Tripp expressed his concerns about the posted materials in the lobby of City Hall. He would like some guidelines on how long and what can be posted. Councilman Tripp reported the County Health Department meeting had been rescheduled for March. The Old Folk's Sociable is on March 23<sup>rd</sup>. Councilman Tripp stated he would like to sit in the parking lot of Soelberg's and ask citizens what they think of our City. He asked if anyone had suggestions or if they would like to sit with him. Mayor Marshall said he would sit with him.

Jim Etling, a citizen from Tooele, addressed the Council. He stated he attended an auction recently where he purchased a picture. He donated the picture to the Council for the new library.

Laurie Hurst expressed her concerns regarding the relocation of the cemetery onto the Historic Clark Farm. Ms. Hurst felt there was no feasibility study and she would like to re-open the discussion on the location. Attorney Linares stated the thirty days for opposition had run. At this point it would be up to the Council to put it back on the agenda. Mayor Marshall explained the sprinkling system has been installed, the lawn was planted last fall and the City is currently waiting for the surveyor to come back and give the marks for the plots which have been laid out. The City planned to purchase trees this spring. Mayor Marshall explained all the money that has been spent would be lost if the cemetery does not go there. Ms. Hurst and Mayor Marshall discussed egress. Fire Marshall, Kent Liddiard addressed the concerns over egress. Ms. Hurst stated another problem is that the farm is on the Historical Registry. Councilman Tripp stated the problem is that the City is four years into this process. Ms. Hurst referenced Cache Valley and the tourism potential Grantsville has with the Clark Farm. Councilman Colson asked for estimates into what has been paid. Mayor Marshall stated about \$70,000.00 had been put into it. The number of plots available in the cemetery is very low and the City has tried to address this in the best possible manner.

Jim Etling stated the Rocky Mountain Lodge #11 in Tooele plans to run a bicycle race through the City. Mayor Marshall explained that the City has adopted an events ordinance and asked the organization to submit an application. He also explained the Council may waive the fees for charitable events.

## **12. Adjourn.**

**Motion:** Councilman Stice made a motion to adjourn. Councilman Critchlow seconded the motion. All voted in favor and the meeting was adjourned at 8:05p.m.