

Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON DECEMBER 18, 2013 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE.

Mayor and Council Members Present: Mayor Brent Marshall and Council Members Mike Johnson, Tom Tripp, Scott Stice and Neil Critchlow. Councilman Colson was excused.

Appointed Officers and Employees Present: Joel Linares, John Ingersoll, Chief Kevin Turner and Christine Webb.

Citizens and Guests Present: Kent Liddiard and Lisa Christensen.

Mayor Marshall asked John Ingersoll to lead the audience in the Pledge of Allegiance.

AGENDA:

1. Mayor Youth Awards.

The following students were recognized for their accomplishments and were awarded certificates and gifts by the Mayor and City Council:

- Elizabeth Watt
- Dylan Defa
- Alisa Ernst

2. Summary Action Items:

- a. Approval of Minutes from December 4, 2013 City Council Meeting.
- b. Approval of Bills in the amount of \$517,719.69.
- c. Personnel Matters (none).

Councilman Tripp asked to abstain from voting on the minutes because he was not in attendance.

Motion: Councilman Critchlow made a motion to approve the summary action items. The motion was seconded by Councilman Stice. All voted in favor and the motion carried.

3. Consideration of Ordinance 2013-24, an ordinance establishing a Historic Preservation Commission to survey and inventory community historic resources, to review proposed nominations to the National Register of Historic Places, to review applications for certificates of appropriateness, to provide advice and information to City officials and other governmental officials and to support enforcement of State Historic Preservation Laws.

Mayor Marshall stated this is a draft form ordinance and changes can be made as the City Council desires. He explained businesses, homes and buildings with historical significance can receive grant money only if the City has established a Historic Preservation Commission. Councilman Stice stated he feels this is a good starting place. Councilman Tripp expressed his concerns, questions and possible corrections. The City Council discussed establishing a Historic Preservation Commission and how it could affect our citizens. All Council Members felt the property owner should have a say in whether the home or property is added to the Historic Registry.

Motion: Councilman Stice made a motion to table Ordinance 2013-24 until the modifications are made. Councilman Johnson seconded the motion. All voted in favor and the motion carried.

4. Matters for Review.

a. Letter to UDOT in support of Johnson Hall restoration.

Mayor Marshall provided the letter sent to UDOT in support of Jill Thomas's restoration of Johnson Hall along with UDOT's response letter.

5. Mayor and Council Reports.

Mayor Marshall gave the following report:

The following is a yearend report for Grantsville City. Ten (10) new hires and nine (9) employees who resigned have been processed. The Sewer General Obligation Bond was paid off two (2) years early and the 1998 A&B loan was paid off one year early. Everyone participated in the best 4th of July celebration ever along with the best Christmas party ever. New job descriptions for several positions were created and several policy and procedure chapters were revised, such as the travel expense and phone reimbursement. Counseling for an officer involved shooting, a benefits fair for all employees to enroll in health insurance, life insurance, cafeteria program, AD&D insurance, and a class for Utah Retirement Systems to explain benefits were all set up and organized.

A Youth Court program was streamlined this year, which is now being looked at and copied by agencies across the state. We received grants this year including Homeland Security funds, Beer tax funding, a Youth Court grants and technology grants in excess of \$23,000.00. The Police Department has handled 5,846 incidents to date; giving them an approximate 14% increase in calls this year over last year's numbers (this does not include vehicle lockouts, fingerprints, fix-it tickets, or VIN inspections). We have been averaging an approximate response time to calls of 4 minutes. Chief Turner is still the Chair of the County Police Leads meetings and the Tooele County Task Force meetings. Having representation at these meetings and many others gives Grantsville a voice in many different decisions that affect our city and shows great community interest. This year with grant money we were able to purchase each officer a point of view body camera for recording incidents and involvements by video and audio. These cameras have proved to become invaluable when faced with complaints, evidence for court, traffic stop reviews, DUI tests, and recently an officer involved shooting. The great support we received during the officer involved shooting from everyone is beyond words. We still keep a presence in and around our schools,

and train for all manners for emergencies and critical incidents. A successful Shop with a Cop event was organized.

A business license renewal form for the 2014 renewals was developed, which was mailed out the first week of December. As of 12-16-2013 we had received 74 renewals out of approximately 380 business licenses. A lot of time getting things up to date has been spent (such as the ordinances, resolutions, the City Council Meeting recordings) and they have been kept current. A recycling program was implemented.

A new Library has opened this year. The Library has had more than 1,900 volunteer hours through the middle of December. Utah State University is now holding classes at the new library. The three conference rooms have had an increasing amount of use. Since started tracking usage in early April, the three rooms have been used about 171 times with USU scheduling the rooms for an additional 282 uses, or a total of 453 uses from April through mid-December. The Policies and Procedures manual was formally adopted in November after much refining and collaboration. The Summer Reading program went well and accommodated 60-80 children most weeks of June, July and August. The Summer Tutoring Program, which was collaboration with Willow and Grantsville Elementary Schools, served 117 students. From March 29 through December 16, 2013 there were 32,390 transactions. The library's collection grew from 26, 000 original items to 32,197 items.

The Finance Department has had a lot of changes this year with the addition of a new Finance Director and Accounts Payable Clerk. These transitions have been made as seamlessly as possible. We have received our first clean audit this year. The UT-2 form and the Impact Fee Report for the State Auditor were completed, changes to our accounts so that we now meet the new Uniform Chart of Accounts have been implemented and our information has been entered to the State's Transparency website. We now meet the State's guidelines on transparency. A review of our insurance for real property and vehicles was done and we were able to insure vehicles that were missed and to take off items that we were insuring and no longer owned.

We have issued 72 Single family dwelling permits with a total of 143 building permits as of today. We are well above target to make budget this year. Changing code cycles moving from the 2009 building code to the 2012 was successful. Contractors were given a heads up on code changes and fee changes before they became law so July 1st we hit the ground running with impact fee changes and code changes.

An addition of phase II of Hollywood Park was worked on with installing an irrigation system and the grass was planted. This entailed the development of approximately 10 acres of new park area. Plans are in place to install a restroom and other facilities as time and funds allow. The Worthington Loop waterline and PRV station was installed. Approximately 200 tons of asphalt has been put down. We have worked with the engineer in the design of the Northeast Interceptor Sewerline and the construction has begun. This project will eliminate two ageing lift stations and replace them with a new regional lift station locate at the WWTP. City crews have replace three defective mainline water valves along Main Street and added on new mainline valve. We have completed 45 burials to date.

Mayor Marshall reported on the fire at the High School. The Mayor and City Attorney, Joel Linares, met with Attorney Chris Bramhall. Mayor Marshall attended the Firemen's Christmas party, the Planning and Zoning Meeting, and the Tooele County Commission meeting. He participated in the City's Christmas party, met with Sam Drown on the proposed Wells Crossing subdivision and met with Jolynn Peterson, the scholarship advisor, about sponsoring a Citizenship Scholarship. The Mayor asked if the City Council is interested in doing this. A letter was provided with the scholarship information. Mayor Marshall said the Shop with a Cop went very well. The Tooele County Chamber of Commerce is taking nominations for business, citizen, volunteer, etc. of the year. Nominations must be submitted by January 17, 2014. Mayor Marshall wished everyone a Merry Christmas and Happy New Year.

Councilman Stice suggested working on the road impact fees. Mayor Marshall said after the first of the year we will be having work meetings all the time to work on these things. Councilman Stice reported they offered the position as mosquito abatement manager to someone with ten years of experience. He inquired about the fire hydrant on Church and Main. The Mayor stated he believes it is on line but he would check. Councilman Stice asked if the City has representation at the rural water meetings. Mayor Marshall said Joel Kertamus and Shauna Kertamus attend them. Councilman Stice reported Garrin Johnson's yard is a mess. Mayor Marshall said Mr. Johnson has been moving his equipment from Utah County. The Mayor will follow up.

Councilman Critchlow met with the seventh graders at Grantsville Junior High School where they did CPR training. He attended the Clark Farm for the Live Nativity. They believe they had about 1500 people go passed the nativity. Councilman Critchlow stated there were many people who attended from Salt Lake and Stansbury Park. He reported on the Planning and Zoning Meeting and the items headed to City Council.

Councilman Johnson asked where our budget is in regards to salt. The salt is stored at the state road shed. Mayor Marshall will find out what was budgeted for salt. Councilman Johnson asked Library Director, John Ingersoll, how many citizens have used the conference rooms at the library. John said the conference rooms have been used the first three Saturdays for piano recitals.

6. Closed Session (Personnel, Real Estate, Imminent Litigation).

Motion: Councilman Tripp made a motion to go into a closed session. The motion was seconded by Councilman Stice. All voted in favor and the motion carried. The Council went into a closed session at 7:55 p.m.

Motion: Councilman Critchlow made a motion to end the closed session. Councilman Stice seconded the motion. All voted in favor and the motion carried. 8:46

7. Adjourn.

Motion: Councilman Stice made a motion to adjourn. The motion was seconded by Councilman Critchlow. All voted in favor and the meeting was adjourned at 8:47 p.m.