

Grantsville Library Board Meeting #25

19 Feb 2014 at 4:30 p.m.

Break Room, Library

Present: Scott Stice, Marilyn Grua, Sylvan Jacobsen, Char Warner, Marla Atkinson, Margene Dudley, John Ingersoll.

1. Notes for previous meeting read, corrected, and approved by the board.
2. Report on final walkthrough on January 22, 2014: The meeting was productive and cordial. Present were: Mayor Marshall, John Ingersoll, Kevin Blalock, Mark Brown, Roy Wright and Mike Haycock. The issues that have need to be corrected:
 - a. Men's restroom urinal sensor not working.
 - b. Cracks in the drywall.
 - c. Spots on walls that need to be touched up with paint.
 - d. Panels on the checkout counter have come loose.
 - e. Decorative cloud trim needs to be repaired.
 - f. Metal trim on the pony wall needs attention.
 - g. Glass door to the conference room is rubbing.
 - h. There are two room signs attached with non-permanent tape.
 - i. Parking lot lamps are burning out much sooner than the product is supposed to. John called Mike Haycock about them. The bulbs have been lasting about 6-10 months, but they should last about two years.
 - j. Some re-caulking is required on sidewalk areas.
 - k. Aluminum wrapping needed over Prodema sills.
3. John reported on the yearly highlights to the city council on 22nd Jan. The presentation was brief but to the point. Five minutes were used for his presentation. Scott Stice said that his presentation was very good.
4. The USU's use of the meeting rooms was discussed. The three rooms are occupied from Monday through Thursday from 4:30 to 10:00 every week. Is this use in good faith from original agreement? (Understood usage was that the library rooms would be used as a spill-over from High School rooms.) John will spot check actual usage of these rooms. Scott Stice will check the High School room usage.
5. Discussion on how to request one of the meeting rooms on Friday and Saturday. John suggested that a patron request use of a room no earlier than three months before date desired.
6. Security issues discussed. There is a need for exterior security cameras. Scott voiced concern about the north side of the building not being fully covered. We have no cameras; the cost is minimal for them. There was one window that has been shot with a BB gun. The insurance on the library has a high deductible, so the window will probably be paid out of the library budget.

7. The library board appreciated John Ingersoll for creating the Library Staff Meetings and its results. The meetings are fulfilling John's objectives to improve library services. The staff and some volunteers are attending.
8. Char spoke about the progress of the Strategic Planning Meeting. (Refer to 1.01 in Policy Manual). Check for copyright use on motto "Read It, Do It, Live It!"
9. Scott Stice discussed the term tenure review needed by Mayor Marshall and city council. Char will be re-appointed in the next city council.
10. Marla reported that her husband is working on the wood tree he is making for our donation wall that is in process of being built. Marla's husband needs to use a rotor rasp. Scott said that he would try to find one.
11. Sylvan moved to close the meeting, Marla seconded the move, and all approved.
12. The next monthly meeting will be held on 19 Mar 2014 at 4:30 p.m.