

Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON APRIL 20, 2016 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.

Mayor and Council Members Present: Mayor Brent Marshall and Council Members Jewel Allen, Mike Colson, Neil Critchlow, Krista Sparks, and Tom Tripp.

Appointed Officers and Employees Present: Kevin Turner, John Ingersoll, Sherrie Broadbent, Joel Linares, and Christine Webb.

Citizens and Guests Present: Steve Howe, Adam Nash, Mike Quarnberg, Kent Liddiard, John Ingersoll, and Susan Johnsen.

Mayor Marshall asked John Ingersoll to lead the audience in the Pledge of Allegiance.

AGENDA:

1. Public Hearings:

a. Proposed rezone of 3.45 acres of land at approximately 840 North Old Lincoln Highway for Sha Ron's Enterprises, LLC to go from an A-10 zone to a RR-1 zone.

Mayor Marshall opened the public hearing for comments. No comments were offered and the public hearing was closed.

2. Public Comments.

No comments were offered.

3. Summary Action Items.

- a. Approval of Minutes from the March 16, 2016 City Council Meeting, the March 30, 2016 Work Meeting, and April 14, 2016 Work Meeting.
- b. Approval of Bills in the amount of \$168,485.02.
- c. Personnel (Update of Job Descriptions).

Councilman Tripp asked about the update of job descriptions. Mayor Marshall explained the update was to add the nuisance enforcement to the Animal Control Officer and to add a job description for the part time Building Inspector.

Motion: Councilmember Tripp made a motion to approve the summary action items of the minutes, the bills and the updated job descriptions as presented. The motion was seconded by Councilmember Allen. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

4. Consideration of Ordinance 2016-03 amending the official zoning map of Grantsville City, Utah by rezoning 3.45 acres located at approximately 840 North Old Lincoln Highway from an A-10 zone to a RR-1 zone.

Mike Quarnberg was present representing Sha Ron's Enterprises. Mayor Marshall reported there were no issues from the Planning Commission. The plan is for three building lots.

Motion: Councilman Colson made a motion to approve Ordinance 2016-03 amending the official zoning map of Grantsville City, Utah by rezoning 3.45 acres located at approximately 840 North Old Lincoln Highway from an A-10 zone to a RR-1 zone. Councilman Critchlow seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

5. Consideration of approval of the amendment to the phasing for the Hinckley Park Subdivision.

Adam Nash was present to answer questions for Hinckley Park. Mr. Nash explained when they laid out the phasing on the development; they were anticipating expanding to the east and tying into utilities on Center Street. Mr. Nash stated they already have seven (7) of the ten (10) lots spoken for in phase 1. They have not worked out details with Dennis McBride to move east at this time. Councilman Tripp asked about the waterline drawn on lot 101 and it being moved prior to selling lot 101. Mr. Nash answered the line is an easement which has not been released by the City. They have been working on moving the waterline. Mr. Nash stated it will be completed by the end of the month. Councilwoman Allen clarified the reason for the re-phasing.

Motion: Councilwoman Sparks made a motion to approve the amendment to the phasing for the Hinckley Park Subdivision. Councilman Colson seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

6. Presentation from John Ingersoll, Grantsville City Library.

Library Director, John Ingersoll, gave a report on the Grantsville City Library. A copy of his statement is attached to these minutes.

Mr. Ingersoll stated, for the third year in a row, the library operated within its allocated budget. They increased the hours of operation from twenty-four hours per week to forty hours per week. The library supports lifelong learning for visitors. The staff is cross training to learn different library specializations. They have gone through the Library Certification process with the Utah State Library. Mr. Ingersoll is anticipating designation of full certification soon. He thanked the employees of the library and the volunteers.

Mayor Marshall commended Mr. Ingersoll and his staff, the Library Board, and the Friends of the Library. He reported with certification, the library will be allowed to apply for State grants.

Councilman Tripp stated the City has sponsored events at the library. The most recent was a quilting retreat.

Councilman Colson asked how many employees work at the library. Mr. Ingersoll answered Valerie, Alaisha, Claudia, and himself. And there are numerous volunteers.

Councilwoman Allen thanked Mr. Ingersoll for his work at the Library.

Councilman Critchlow asked how many volunteers the library has. Mr. Ingersoll said there are two volunteers working consistently.

7. Declaration of Surplus Property.

Mayor Marshall stated the City has a 2007 Ford F-250 truck, a 1996 Jacobsen lawn mower, a Kohler generator system that was used at the lift station, and a 1989 John Deere backhoe that he would like to declare as surplus property. Councilman Tripp clarified we will take all of these items to Ritchie Brothers for the auction.

Motion: Councilman Tripp made a motion to declare the following items as surplus property: a 2007 Ford F-250 truck, a 1996 Jacobsen lawn mower, a Kohler generator, and a 1989 John Deere backhoe. Councilwoman Allen seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

Mayor Marshall asked to reverse items eight and nine.

8. Open and Public Meetings Training.

The Council watched a video from the State Auditor's website which reviewed Open and Public Meetings.

9. Mayor and Council Reports.

Mayor Marshall attended the Regional Growth Meeting at the Wasatch Front Regional Committee and the Prop 1 meeting with UTA Representatives. He met with Key Bank to go over our accounts for protection and against fraud. He met with Craig Neeley about the Impact Fees and our Capital Facilities Plan. Mayor Marshall attended the award ceremony in St. George where Chief Turner was awarded Chief of the Year for Small Departments. The Mayor attended a Risk Conference put on by Olympus Insurance. He met with Travis Taylor about the North Star Ranch Development. He attended the Fourth of July meeting, the Tooele County Economic Development meeting, and the Utah League of Cities and Towns convention in St. George. He met with Phil Eaton, CEO of Mountain West Medical Center. He attended the annual visit with UDOT. He met with the owners of Jumping Jack Splash for the Fourth of July. He attended the interviews for the part time building inspector. The position was offered to Lyle Perkins. The Mayor and Sherrie Broadbent attended the Taxpayers' Boot Camp which was a discussion about the changes from the legislation and affects on municipalities. Mayor Marshall attended the Stericycle Public Hearing. He met with Mike Larsen from Larsen Fire Apparatus about the pump on the American LaFrance fire truck. Mr. Larsen estimates it may take as much as \$3,000 to get the pump pumping. Mayor Marshall attended the Employment Law Seminar for Public Employers at

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Christensen, Snow and Martineau. The Council received a thank you letter from the Sociable. It was passed around for everyone to see.

Councilman Critchlow reported there were a lot of Conditional Use Permits on the agenda for the Planning Commission. He reminded everyone about the training on May 12th with Meg Ryan from the ULCT. He would like to schedule a meeting to discuss the City sponsoring events. Councilman Critchlow thanked the volunteers in our community.

Councilwoman Allen attended the ULCT conference. She reported that she learned a lot and came back fired up. She met with the Mayor on the April 15th to discuss her ideas. She enjoyed gaining insight as to what other cities are doing. Councilwoman Allen attended the County Meet the Republican Candidate Night last night. She did an interview with KUER radio about Stericycle.

Councilman Tripp announced the Clark Farm will be having their cleanup day this Saturday. He suggested with the expected weather, it would be better to get there early. He received a suggestion for the library to have a Readers Advisory Committee to recommend books. Councilman Tripp reported the Mosquito Abatement has started up. He will ask them to hit Grantsville extra hard. Councilman Tripp stated we changed the sign ordinance last year and asked if enforcement has begun. Mayor Marshall reported they have been notified. Councilman Colson commented on a sign on Durfee Street that he talked to Jennifer Williams about. He suggested looking over the sign ordinance for clarification with staff. Councilman Tripp asked if the Council will we need an additional meeting to finish the budget.

Councilman Colson reported on the Health Department Meeting. There is a product out called E-juice that is unregulated by the FDA. They are finding the levels are highly poisonous. House Bill 245 will go into effect in July to regulate. The nitrate levels in the valley for septic systems are very high from Tooele to Stansbury. The Health Department is limiting on the subdivisions with septic systems.

Councilwoman Sparks attended the ULCT conference. She attended a class on budgeting. She met with Sherrie Broadbent with suggestions for a "Budget Brief", transparency and placing information on the website. She attended a wellness class and suggested adding a Wellness Corner to the Mayor's Newsletter. Councilwoman Sparks plans to attend the Utah State University graduation. She has had a lot of suggestions for a Parks and Rec Representative.

Attorney Linares suggested making upgrades to the webpage. He commented the Council often has suggestions for the webpage but in its current status, it cannot do all these things.

10. Closed Session (Personnel, Real Estate, Imminent Litigation).

Motion: Councilmember Colson made a motion to go into a closed session to discuss personnel matters. Councilmember Sparks seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried and the Council went into a closed session at 8:05 p.m.

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Those in attendance were: Mayor Marshall, Councilwoman Allen, Councilman Critchlow, Councilman Colson, Councilman Tripp, Councilwoman Sparks, Finance Director Sherrie Broadbent, and City Recorder Christine Webb. Attorney Joel Linares was excused.

Motion: Councilmember Critchlow made a motion to go back into an open session. Councilmember Sparks seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

11. Adjourn.

Motion: Councilmember Allen made a motion to adjourn. Councilmember Critchlow seconded the motion. The meeting was adjourned at 8:58 p.m.