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MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON DECEMBER 7, 2016 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.

Mayor and Council Members Present: Mayor Brent Marshall and Council Members Jewel Allen, Mike Colson, Neil Critchlow, Krista Sparks, and Tom Tripp.

Appointed Officers and Employees Present: Kevin Turner and Christine Webb.

Citizens and Guests Present: Kent Liddiard, Wayco and Rachael Cowan, Cole, Briggs & August Cowan, and Todd Stewart.

Mayor Marshall asked Assistant Chief Travis Daniels to lead the audience in the Pledge of Allegiance.

AGENDA:

1. Public Hearing:

- a. Proposed minor subdivision for Wayco and Rachael Cowan dividing 27.05 acres of land from one (1) lot into four (4) lots at 881 North Hale Street in the RR-5 zone.**

Mayor Marshall open the public hearing for comments. No comments were offered and the public hearing was closed.

2. Public Comments.

Mayor Marshall asked if there were any public comments. No comments were offered.

3. Summary Action Items.

- a.** Approval of Minutes from the November 16, 2016 City Council Meeting.
b. Approval of Bills in the amount of \$1,003,142.97.

Mayor Marshall announced there were two (2) corrections on the bills and that they will be corrected. One of the corrections was a double bill from the postal service. And the other one was with the State Treasurer. Councilman Tripp commented he has read the minutes.

Motion: Councilman Tripp made a motion to approve the summary action items with the corrections to the bills as pointed out. The motion was seconded by Councilman Colson. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

4. Presentation by Gail McGraw, Tooele Applied Technology College's Student of the Year.

Tooele Applied Technology College (TATC) President Scott Snelson gave an update on the TATC. He explained during the last year membership hours were up by eight percent (8%), high school students up by seventy-one percent (71%), and head count was up sixteen percent (16%). President Snelson added

certificate attainment was up eleven percent (11%), and secondary students up fifty-eight percent (58%). Their completion rate was at eighty-three percent (83%). President Snelson announced their placement rate was at ninety-seven percent (97%). He reported the Custom Fit Program spent forty-five percent (45%) of their entire allocation on companies in Grantsville. He expects to see that continuing. President Snelson reported the UCAT system has a new commissioner. He reviewed programs and events they have had recently.

President Snelson introduced Gail McGraw, as the TATC Student of the Year. He stated Ms. McGraw received a \$1,000 cash award which she deferred to the other two (2) finalists. Ms. McGraw is a retired colonel from the Army, a student from the information technology program, and is now preparing to represent the TATC in the overall UCAT competition.

Gail McGraw thanked Mayor Marshall, the Council, and those in attendance for the opportunity to speak as an ambassador for the TATC. She shared her feelings on knowledge and education. She stated her mother taught her family to have character and integrity, interpersonal skills, and perseverance. Ms. McGraw talked of how her parents maintained a relationship with professional educators. She explained she entered the military and became an Army soldier, has earned two (2) Master's Degrees, and the rank of colonel. She told the story of how she came to Dugway and then began attending the TATC. She enrolled in the Information Technology Program. Ms. McGraw reported on her plans for her future. She pointed out how helpful the faculty and staff are at the TATC.

5. Consideration of approval of the purchase of a new fire truck.

Councilwoman Sparks explained she understands the need for a new truck. She commented that Sherrie Broadbent makes her hesitant. Councilwoman Sparks stated she knows how conservative Sherrie is and how closely she watches the budget. She added that she trusts Sherrie with the money and if she doesn't feel confident, then Councilwoman Sparks doesn't feel confident. She wondered if there was an alternative besides waiting two (2) years or doing a long-term lease. She suggested getting creative and looking for grants. Councilwoman Sparks asked how long the fire department has been going with only one engine.

Mayor Marshall recommended the fire department make contact with FEMA. He explained there were three (3) departments from Utah that received substantial grants from FEMA. He stated he would make some phone calls to find information on those grants. He would like to look at this purchase/lease at budget time.

Councilman Critchlow asked, "Did you apply for the grants?" Assistant Chief Daniels answered they have on three (3) different occasions. Councilman Critchlow reported when he was the Fire Chief, he applied for FEMA grants. He added he does not know of anybody that has not applied for those grants and they have not come to Grantsville. Mayor Marshall stated he applied for a FEMA grant when he was Fire Chief and they did get a grant for bottles. Councilman Critchlow countered he had lots of grants but nothing for a truck. Mayor Marshall stated he never applied for a truck. Councilman Critchlow said he did and he didn't get it. Councilman Critchlow explained he got a grant for thermal imaging cameras. He added they have never been able to get a truck grant and it has been tried. There has been an effort to do this. He said they are down to one reliable truck. He stated his hope and suggestion would be to approve a ten (10) year lease, seven (7) year lease, or whatever the Council

would like to do, and then pay it off early. He felt they could make this happen. Councilman Critchlow said they are hanging out a mile with just one truck. He added there is a public service expectation to provide fire protection. He stated the Fire Department has a need here and he felt the Council should give it to them. Councilman Critchlow commented when they were discussing the need for a new fire station, they held off on asking for a new truck because the building was falling apart and they needed it more, so they got a new station. He said the building is adequate for what they need, but they have a need right now and he thinks they should go ahead and do it. He stated there is enough money in the account and we could continue to put more in. He commented we're two years out on the Main Street project and there are lots of things that we can make adjustments to, but this is one of those things that we should take care of.

Councilman Tripp applauded the Fire Department. He expressed his concerns about moving from crisis to crisis. He suggested as part of the budget process, they have a five (5) year acquisition or capital plan so there is not an emergency every few months. He pointed out there was an immediate need for bunkers during budget time. Councilman Tripp commented if the Council had a plan, they could all see it and start planning, saving, and working towards it. He added no matter what they decide to do tonight, having a plan is a pressing need so the City doesn't continue to have surprising pressure. He commented we have operating and maintenance budgets and if everything is broken down all the time, is it just because things are so old that no one can fix them? Councilman Tripp expressed a need to work on the maintenance programs so they will have feedback that something has been worked on and there is a report. He suggested having someone come in from outside to review and give a benchmark and comparison to other departments.

Councilman Critchlow reviewed past events, decisions, and why they have been changed. He agreed there is a need to have a five (5) year, ten (10) year, and a fifty (50) year plan because the 1992 Pierce isn't going to last forever. He said the plan should be followed to the best of our ability, but our maintenance guys have a contact at Larsen Fire Trucks and they constantly send pictures to him for help. Councilman Critchlow explained once a truck gets so old, they can't get parts for it.

Councilwoman Allen commented it has been a learning experience with the Justice Center. The Police Department has had a need for a long time and they saved up for it which allowed the Council to make the commitment to build with confidence. She felt that to be able to commit to this purchase with all of the unknowns that Sherrie presented would be a hard commitment to make. She suggested that perhaps waiting two (2) years isn't as necessary as to have a plan in place this next year. She felt we may be able to commit to the purchase or a lease and we will be in shape financially to make that decision.

Councilman Critchlow felt they have not sprung this purchase on the City; they brought it up in the spring. Councilman Tripp commented they acted on this need by putting money aside for the purchase of a new fire truck. He stated no one on the Council is against purchasing a fire truck but he would like to see it done in an organized way. Councilman Critchlow felt the Council should move money from the Capital Improvement Fund to purchase the truck. Councilman Tripp stated if they do that, they may be pinched on cash flow when they put the Justice Center together. Councilman Colson commented if they don't start the payments on the truck for one (1) year, they could take the \$91,000 saved and add \$75,000 more in the next year, and then they will be in the third year of payments before any funds will need to be taken from the General Fund. The Council discussed the demo truck available for purchase. Councilwoman Allen could see the pros of waiting a year. Councilwoman Sparks asked about tabling

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this and talking to Sherrie about the lease option. She reminded the other Council members that Sherrie felt if the market tanks again, we won't have the \$75,000 to put away every year.

Mayor Marshall shared his concerns and suggestions.

Motion: Councilman Tripp made a motion to commit to buy a fire truck; the details of the purchase to be worked out in the budget process (in the next cycle) to make a commitment on how we are going to get it. He added a requirement that the Fire Department, and any other department the Mayor sees is needful, submit a five (5) year acquisition plan and, further, consult with the State Fire Marshal's Office to come out and benchmark the situation of the Fire Department. The motion was seconded by Councilwoman Allen.

Councilwoman Allen inquired if Councilman Tripp meant "buy" that would allow us to buy or lease. Councilman Tripp answered that he would amend his motion to say "acquire".

Motion: Councilman Tripp made a motion to commit to acquire a fire truck; the details to be worked out in the budget process (in the next cycle) to make a commitment on how we are going to get it. He added a requirement that the Fire Department, and any other department the Mayor sees is needful, submit a five (5) year acquisition plan and, further, consult with the State Fire Marshal's Office to come out and benchmark the situation of the Fire Department. The motion was seconded by Councilwoman Allen. The vote was as follows: Councilman Critchlow, "Nay", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

6. Consideration of a minor subdivision for Wayco and Rachael Cowan dividing 27.05 acres of land from one (1) lot into four (4) lots at 881 North Hale Street in the RR-5 zone.

Rachael and Wayco Cowan were present to answer questions. Mayor Marshall stated this has gone through the Planning Commission and there were no issues. It complies and there is no reason to withhold it.

Motion: Councilman Colson made a motion to approve a minor subdivision for Wayco and Rachael Cowan dividing 27.05 acres of land from one (1) lot into four (4) lots at 881 North Hale Street in the RR-5 zone. Councilman Critchlow seconded the motion.

Councilman Tripp commented somewhere in the package there was a discussion about a requirement for curbs, etc. Mayor Marshall answered that was in the original subdivision. Councilman Colson pointed out that follows all of the subdivisions we do. Attorney Linares explained it is part of our subdivision process; it puts homeowners and landowners on notice that if the curb extends to their property, they would be required to put it in at their cost.

Motion: Councilman Colson made a motion to approve a minor subdivision for Wayco and Rachael Cowan dividing 27.05 acres of land from one (1) lot into four (4) lots at 881 North Hale Street in the RR-5 zone. Councilman Critchlow seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

7. Consideration of approval to upsize the sewer line running to the minor subdivision for Wayco and Rachael Cowan at 881 North Hale Street.

Mayor Marshall asked if they have a number on the cost to upsize the sewer line. Rachael Cowan answered they have received several numbers from different contractors running from \$5,000 - \$13,000. They are still trying to make sure contractors understand they are asking for the difference in price from the eight-inch (8") to the twelve-inch (12") line. She explained they are only required to put in the eight-inch (8") line but it is set up for a twelve-inch (12"). Wayco Cowan stated there is an existing manhole with a twelve-inch (12") hole, so their engineer thought the City planned on a twelve-inch (12") line being installed.

Mayor Marshall reported most of the City is on an eight-inch (8") line. He reviewed the costs the City had to upsize a water line on the Old Lincoln Highway. He felt the \$13,000 bid was closer to the amount it would cost to upsize this sewer line. Mayor Marshall felt the eight-inch line would be sufficient for that area.

Mrs. Cowan asked if there is future development, would they be required to cover the cost? Mayor Marshall answered they would not; whoever developed the property at that time would be required to.

Councilman Tripp asked how many houses the eight-inch (8") line would service. Mayor Marshall answered a couple hundred.

Motion: Councilwoman Sparks made a motion to deny approval to upsize the sewer line running to the minor subdivision for Wayco and Rachael Cowan at 881 North Hale Street. Councilwoman Allen seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried and approval was denied to upsize the sewer line.

8. Consideration of Ordinance 2016-17 amending the Capital Facilities Plan.

Mayor Marshall explained this is the last part to amend the Capital Facilities Plan where it brought in the costs of the impact fees. Councilman Tripp stated he has discussed this Capital Facilities Plan with Craig Neeley from Aqua Engineering. He said Mr. Neeley explained this was consistent with what we've done for a long time here in Grantsville. Councilman Tripp commented he doesn't doubt that. He felt we need to work on that. Councilman Tripp explained we get a little bit of improvement by approving the plan but he would like to see us do better.

Motion: Councilman Colson made a motion to approve Ordinance 2016-17 amending the Capital Facilities Plan. Councilman Critchlow seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

9. Consideration of Resolution 2016-27 appointing members to the Grantsville Historic Preservation Commission.

Mayor Marshall presented the following individuals to be appointed to the Historic Preservation Commission: Willard Hammond, Alta Calcagno, Clint Thomsen, Byron Anderson, Eric Johnsen, and Jewel Allen as City Council liaison. Mayor Marshall provided information on the proposed members and their qualifications.

Motion: Councilman Tripp made a motion to approve Resolution 2016-27 appointing members (Willard Hammond, Alta Calcagno, Clint Thomsen, Byron Anderson, Eric Johnsen, and Councilwoman Jewel Allen) to the Grantsville Historic Preservation Commission. Councilwoman Sparks seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Colson, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

10. Mayor and Council Reports.

Mayor Marshall attended an appreciation day at the Senior Citizen Center where our Fire and Police Departments were recognized for their service to the community and our senior citizens. He and Jennifer Williams did a presentation at the Junior High's Career Fair. Mayor Marshall said we have submitted for another grant for a sidewalk starting at Park Street and Durfee Street going west to Center Street and then north to Cherry Street. He explained this would make continuous sidewalk connectivity from Grantsville Elementary to the Junior High. The Mayor participated in the Santa Parade, conducted interviews for the Historic Preservation Commission, and attended negotiations on the construction of the Justice Center. He participated in signing the CIB loan documents and attended a meeting with the engineers and property owners on the Durfee Street sidewalk project. He reported fire hydrants have been moved and water meters will be moved soon. Mayor Marshall attended a meeting with Staker Parsons. They will have an asphalt plant running through the winter for the purchase of winter grade asphalt. The Mayor attended a UTA meeting with the new CEO, the economic development meeting with Colson, Tip a Cop at Casa Del Rey, and the Chamber of Commerce Executive Meeting. He reported the library inventory has been completed. He stated our collection has grown to 76,112 items and we have had 48,505 library visits with 336 library programs. Mayor Marshall commented the library is a great asset to our community. Mayor Marshall reminded the Council our Christmas party is December 16th and a headcount was needed. The Council Members who had not already RSVP'd did so. Mayor Marshall announced the groundbreaking ceremony for the Justice Center is currently scheduled for December 28th at 4:00 p.m. He added the City received a thank you letter from the CJC for its donation.

Councilwoman Sparks stated she was glad to see the beautification committee in the Mayor's newsletter.

Councilman Colson reported the County Health Department passed a new rule for new subdivisions where developers multiply the number of homes by 150 to get the amount of footage they are required to go out and hook up to the sewer system. They are looking at different options.

Councilwoman Allen thanked the Council for the vote of confidence for the Historic Preservation Commission. She attended a ribbon cutting for a Citywide Home Loans, a new mortgage company at the strip mall at 822 East Main Street. She also attended Tip a Cop. She expressed appreciation for the

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officers of our community. Councilwoman Allen reported she will be attending the Legislative Committee for Utah League of Cities and Towns.

Councilman Critchlow reported that Planning and Zoning Meeting is tomorrow. He announced there is a dinner for Charley Fletcher at Grantsville Elementary on Monday, December 12th. He attended Tip a Cop through the drive-in window at Casa del Rey.

11. Adjourn.

Motion: Councilwoman Allen made a motion to adjourn. Councilman Colson seconded the motion. The meeting was adjourned at 8:11 p.m.