

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON OCTOBER 18, 2017 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.**

**Mayor and Council Members Present:** Mayor Brent Marshall and Council Members Krista Sparks, Tom Tripp, and Jewel Allen. Neil Critchlow participated by telephone. Mike Colson was excused.

**Appointed Officers and Employees Present:** Brett Coombs, Christine Webb, Sherrie Broadbent, and Chief Enslin.

**Citizens and Guests Present:** Steve Howe, Derek Dalton, Susan Johnsen, Eric Johnsen, Chad & Natae Brown, Rob Brown, and Debbie Spilman.

Mayor Marshall asked Derek Dalton to lead the audience in the Pledge of Allegiance.

**AGENDA:**

**1. Public Comments.**

Susan Johnsen thanked the Council for the opportunity to speak. She reported on the Honey Harvest Festival. She stated their official count for attendants was 8,200 people and from what they could ascertain, one in three people were from outside of Tooele County. They put out a Facebook poll for feedback. From over one hundred responses, on a scale of 1-10 with ten being an incredible experience and one being a bad experience, ninety-four percent (94%) of the people gave them a rating of seven to ten. Mrs. Johnsen said 38% gave them a ten and no one gave them a one. She shared some of the comments from the respondents and the vendors. Mrs. Johnsen invited the City to help with parking. They realize that parking is an issue they need to address and with the small board and volunteers that they have, they need help with parking. She suggested that Grantsville City have a booth next year.

Rob Brown requested the City Council to amend the moratorium to exclude minor subdivisions. He has been working on a minor subdivision and would have had it completed prior to the moratorium being adopted, but it was held up at the County offices. Mr. Brown wishes to provide a lot for his son and family to build a house.

Mayor Marshall announced Councilman Critchlow had joined the meeting by telephone.

Mike Didericksen stated he was present for the same reason. He was working with Jennifer Williams on a minor subdivision they own. They wish to build a home behind the existing home. He requested the moratorium be amended to exclude minor subdivisions. Mayor Marshall commented he is aware of six families in the same situation. Mr. Didericksen explained he is not trying to subdivide to make money, but to build on property he owns.

Eric Johnsen spoke on behalf of the Historic Preservation Commission. He expressed his disappointment with the tearing down of a Victorian house on Main Street (next to Guzzle at 168 Main). He encouraged the Council to make a concerted effort towards a city plan to preserve our history.

Brad Phelps explained he was here to request an amendment to the moratorium for minor subdivisions. He stated they have some of their children that would like to build a home.

Timothy Rieffanaugh reported he owns property that goes from Apple to Plum Street. He was in the process to subdivide the property in a minor subdivision so he could sell 0.3 acres to his neighbor across the street of Plum. The purchaser is willing to sign documentation that he will not build until after the moratorium is lifted.

No further comments were offered.

## **2. Summary Action Items.**

- a. Approval of Minutes from the September 20, 2017 City Council Meeting.
- b. Approval of Bills in the amount of \$188,836.41.

Councilman Tripp commented they had a long meeting and you could tell by the length of the minutes.

**Motion:** Councilman Tripp made a motion to approve the minutes and the bills as presented. Councilwoman Allen seconded the motion.

Mayor Marshall asked if the Council Members had received the email sent by Attorney Coombs regarding Ordinance 2017-07. Councilman Tripp answered that he had received the email. He asked if he needed to change his motion to amend that part of the minutes. Attorney Coombs explained whatever the Council Members understanding of the motion was should be reflected in the minutes. Councilman Tripp said he thought the intent of that motion was to get an outside opinion about whether it was appropriate to reconsider the ordinance at all. He would like to see another opinion from a legal mind that looks at it to make sure they were right. Councilwoman Allen pointed out the intent of the motion and how it was phrased are different.

**Motion:** Councilman Tripp amended his motion. He made a motion to approve the minutes with the exception of the motion on Ordinance 2017-07 and the bills. Councilwoman Allen seconded the motion. The vote was as follows: Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Critchlow, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

## **3. Presentation by Utility Cost Management Consultants.**

Mayor Marshall stated the representative from Utility Cost Management Consultants was not present. He suggested moving on to the next agenda item and coming back to this when the representative arrived.

**4. Consideration of Resolution 2017-14 amending Grantsville City Policies and Procedures to bring cell phone use and reimbursement for City officials in accordance with actual use.**

Mayor Marshall explained this resolution would add the attorney to receive a reimbursement for his use of his cell phone for City business. The other employees listed had been approved previously.

**Motion:** Councilwoman Allen made a motion to approve Resolution 2017-14 amending Grantsville City Policies and Procedures to bring cell phone use and reimbursement for City officials in accordance with actual use. Councilwoman Sparks seconded the motion. The vote was as follows: Councilwoman Allen, “Aye”, Councilman Tripp, “Aye”, Councilman Critchlow, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

**5. Consideration of approval for the actuator for the ADA doors, the copy machine, and the exercise equipment for the Justice Center.**

Mayor Marshall asked Chief Enslin if he received a call from the architects. Chief Enslin answered that he had not. Mayor Marshall explained the Justice Center had the actuator for the ADA doors on the outside doors but not on the interior doors. He reported the architects had estimated the cost of the actuator at \$5,000 - \$7,000.

Chief Enslin stated bids for the copy machine were received from Les Olsen and Ricoh. He said both companies are on the State Bid. Les Olsen was a little bit more expensive; however, the warranty was a better deal. He reported both the police department and the justice court would use the copy machine at the Justice Center. The total came to \$6,131.50 from Les Olsen.

The exercise equipment came from the State bid. Upper Limit, Inc. had a bid for \$11,176.95. Chief Enslin explained how the equipment was appropriate for the officers.

Councilwoman Allen asked what the officers do now for fitness. Chief Enslin answered they are on their own and work out at an outside gym. Mayor Marshall reported the City pays a reimbursement amount for the officers to have a gym membership. With the approval to purchase the equipment, the gym reimbursement will no longer be available.

**Motion:** Councilman Tripp made a motion to authorize the purchase of the exercise equipment at Chief Enslin’s discretion for up to the bid amount presented, authorize Mayor Marshall to purchase the actuator up to \$7,500 for the ADA doors, and approve the purchase of the copy machine for the Justice Center. Councilwoman Sparks seconded the motion. The vote was as follows: Councilwoman Allen, “Aye”, Councilman Tripp, “Aye”, Councilman Critchlow, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

**6. Consideration of approval for a new copy machine for City Hall.**

Mayor Marshall stated the copy machine at City Hall is used to print the bills. The current machine is nearly eight years old and has gone down several times through the last year. Les

Olsen will buy back the old copy machine. The bid for a new copy machine from Les Olsen is \$10,015.00.

Councilman Critchlow asked how many copies we make per year. Sherrie Broadbent answered we make approximately 8,000 copies per month. Councilwoman Allen asked where the money will come from the budget. Mrs. Broadbent answered it will come from the departments' budgets that will be using the copier.

**Motion:** Councilwoman Sparks made a motion to approve the purchase of a new copy machine for City Hall. Councilwoman Allen seconded the motion. The vote was as follows: Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Critchlow, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

## **7. Mayor and Council Reports.**

Mayor Marshall met with Randy Sant and reviewed our economic development presentation. He and Sherrie Broadbent met with John Mackey and Cheryl Parker from the Department of Water Quality about the presentation for our funding for the Main Street sewer project. Mayor Marshall announced the Justice Center is nearing completion. It is expected to be finished around Thanksgiving. The Mayor participated in the interviews for the AP Clerk. An offer has been made and it was accepted. Mayor Marshall talked with three classes at Grantsville High School about city government and what students can do to better our community.

Councilwoman Allen attended the Honey Harvest Festival. She had a booth for her business. She said it was fun to see those who participated as vendors and attendees. The Historic Preservation Commission has put together the draft of the booklet. They are having others review the booklet for the accuracy of the information. Councilwoman Allen commended the committee for all of the work they have done on this project. The committee is looking into launching a campaign to preserve local historic buildings and sites. Councilwoman Allen attended the ULCT meeting. She asked the Mayor and Council to consider having nametags for the Councilmembers when they are out in the community or attending meetings. She reported on the Library Board Meeting. Councilwoman Allen provided copies of information about the master plan. She encouraged the Council to read the information as she felt it would be helpful.

Councilman Tripp expressed his concerns about the individual in the lobby speaking loudly during last night's work meeting.

Councilwoman Sparks attended the Honey Harvest Festival. She felt the Council should add an agenda item onto the next City Council Meeting to discuss an amendment to the moratorium for minor subdivisions. She asked if there is a section in the general plan that addresses historic sites. She inquired on the progress of the Donner Reed Museum building. Mayor Marshall said they have begun work. He was not sure if they were removing bricks.

## **8. Public Comments.**

Eric Johnsen stated he took the liberty last week of walking around the Donner Reed Museum and looking inside the tent. He said nothing had been done at that time. Sherrie Broadbent reported she received an email stating they were planning to start at the end of the month.

Mike Didericksen commented that years ago he dealt with the trailer court on Clark Street when they wanted to increase the number of trailers. At that time, a conditional use permit was issued prohibiting outside animals and fences. He has noticed some of the trailers have three dogs out and they are unleashed. Mr. Didericksen expressed his concerns and requested the City notify the owner.

### **Agenda Item #3.**

Bryce Huff, with Utility Cost Management Consultants (UCMC), stated they have a long history reviewing utility costs. They have found savings for Tooele City. They would love to see if they could find some savings for Grantsville. They get paid a percentage of the money they help the city save; it is a 50-50 split. The standard contract is five years. Councilman Tripp asked if they are accountants. Mr. Huff answered they are accountants that are regulatory experts. They study the public utility commission minutes and the way the utility companies calculate bills. UCMC is a business with a twenty-year record of accomplishment. They have contracted with the following cities in Utah: Alpine, Tooele, Farmington, Smithfield City, North and South Ogden, and Richfield. They collect the data, make a recommendation, and then submit the calculations. Councilman Tripp said he would like to run this idea past our auditor to see if they have any comments. If they are in favor, this will be put on the next agenda for approval.

### **9. Closed Session (Personnel, Real Estate, Imminent Litigation).**

**Motion:** Councilman Tripp made a motion to go into a closed session to discuss pending litigation, personnel, and acquisition issues. Councilwoman Allen seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", and Councilwoman Sparks, "Aye". The motion carried and the Council went into a closed session at 8:20 p.m.

Those in attendance were: Mayor Marshall, Councilwoman Sparks, Councilman Tripp, Councilwoman Allen, Councilman Critchlow, Chris Bramhall, Peter Schofield, Sherrie Broadbent, Chief Enslen, Brett Coombs, and Christine Webb.

**Motion:** Councilman Tripp made a motion to go back into an open session. Councilwoman Allen seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

### **10. Adjourn.**

**Motion:** Councilwoman Allen made a motion to adjourn. Councilman Critchlow seconded the motion. The meeting was adjourned at 9:22 p.m.