

Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON FEBRUARY 7, 2018 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.

Mayor and Council Members Present: Mayor Brent Marshall and Council Members Krista Sparks, Scott Stice, Tom Tripp, Jewel Allen, and Neil Critchlow.

Appointed Officers and Employees Present: Brett Coombs, Christine Webb, Kristy Clark, Jesse Wilson, Sherrie Broadbent, and Chief Enslin.

Citizens and Guests Present: Colleen Brunson, Craig Anderson, Derek Dalton, Debra Spilman, Mike Johnson, Eric & Susan Johnsen, Alta Batterman, Byron Anderson, Ruben Romney, Jeff Butler, Clint Thomsen, Linda Christiansen, John Butler, Glen & Sharon Boyle, Todd Stewart, Angela Jensen, Denise Marsing, Doug Kinsman, and Carreen Swenson.

Mayor Marshall asked Braden Anderson to lead the audience in the Pledge of Allegiance. He welcomed Scout Troops 1706, 903, and 1515.

AGENDA:

1. Public Hearings

- a. **Proposed minor subdivision for Frank Wayne Durfee at 383 W Durfee dividing .52 acres of land from one (1) lot into two (2) lots in the RM-7 zone.**

Mayor Marshall opened the public hearing for comments. No comments were offered and the public hearing was closed.

2. Public Comments.

Colleen Brunson thanked the Council and Mayor for the opportunity to speak as a citizen of Grantsville. She explained that she started attending the Planning and Zoning and City Council meetings regularly in 2007. She campaigned for City Council in 2009 because she knew that she could be of service to our city. Mrs. Brunson did serve our community as a Planning Commissioner for six years, from 2010 -2016. She now keeps herself up to date on issues affecting the city by reading minutes and asking questions when necessary. In her opinion, the accountability, environment, and productivity at City Hall has changed for the better throughout the tenure of Mayor Marshall. She noted and commended Mayor Marshall's accomplishments and service. Mrs. Brunson stated that Mayor Marshall is worth every penny of his salary and is one of the most productive mayors we have had in some time. She thanked Mayor Marshall for all that he does, and has done, and for his dedication to Grantsville and its citizens.

Clint Thomsen spoke as a representative of the Grantsville Historic Preservation Commission. He stated he was here to speak on agenda item 8 and the adobe bricks that may or may not be salvaged from the project. He explained the Theseus Paradox. He commented on how it relates

to the preservation of historical structures. Mr. Thomsen felt it is a good thing that the Donner Reed Museum building is being saved, but he wanted to make sure the building blocks of Grantsville history are not overlooked. He added there was a question about what will happen with the original adobe bricks that cannot be placed back in the structure, or salvaged as part of the project. He asked the Council to consider the significance of these bricks. Mr. Thomsen reported that as he was inspecting some of the adobe bricks inside the Grantsville First Ward, he could make out very clearly the fingerprints of the pioneers that formed them. He could make out the straw in those bricks as well. He encouraged the Council to preserve as many of these bricks as possible. Mr. Thomsen commented that he understood there was some worry about incurring additional cost for the project by saving these. He stated that he would like to save as many of these bricks as possible. To address the issue of storage, he suggested finding some sort of storage receptacle to keep onsite to store the bricks. He reported the purpose to keep the bricks would be to put them on display at the museum, at other historical locations, or travelling trunks to schools, etc.

3. Summary Action Items.

- a. Approval of Minutes from the January 17, 2018 City Council Meeting and the January 20, 2018 Special City Council Meeting.
- b. Approval of Bills in the amount of \$245,951.68.

Councilman Tripp stated he had closely reviewed the minutes and found them to be representative of the meeting he attended. He looked at the bills and found them to be relatively common.

Motion: Councilman Tripp made a motion to approve the minutes and bills as presented. Councilwoman Sparks seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Stice, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

4. Consideration of awarding a contract for auditing services.

Finance Director, Sherrie Broadbent, provided a letter to the Council Members. She stated she received a phone call from one of the auditors that she contacted. They told her that if we are happy with the firm we currently have, they were not going to bid because they could not match the price. Our auditing firm is Gilbert and Stewart. Mrs. Broadbent reported they have been good to work with. The price quoted by Gilbert and Stewart was \$27,000 for a three (3) year contract. She explained that our finances are in order. We get a pre-audit with our internal auditors before it gets to Gilbert and Stewart.

Councilman Tripp asked how many years we have had Gilbert and Stewart do our audit. Mrs. Broadbent answered they have done our audit for three years and before that, Jones Simpkins audited us for three years. Councilwoman Allen stated that we have followed the process. Mrs. Broadbent explained that she provided the bids from the last time we asked for them so the Council could see how they varied. Councilman Tripp commented that someone familiar can do it for less. He added that someone who does the work frequently could become complacent. He

felt it is a good idea to change auditors every cycle or two to have new eyes reviewing the information. Mrs. Broadbent said that we do have different auditors regularly.

Motion: Councilwoman Allen made a motion to award a contract for auditing services to Gilbert and Stewart. Councilman Stice seconded the motion. The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Tripp, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

5. Consideration of a minor subdivision for Frank Wayne Durfee at 383 W Durfee dividing .52 acres of land from one (1) lot into two (2) lots in the RM-7 zone.

Craig Durfee was present. He stated that he plans to build a house on the lot. The home will face Durfee Street. Mayor Marshall asked Mr. Durfee when he plans to begin building the home. Mr. Durfee answered that he would like to start as soon as he can. Mayor Marshall stated he was asking because the Council will have to amend the moratorium and then approve the minor subdivision. Mayor Marshall said the Council made the motion that they would approve minor subdivisions on a case-by-case basis, so in order for him to build his house, he will have to have an amendment. Attorney Coombs explained if that is the way the Council wishes to go, they will have to make two different motions. One to amend the moratorium and a second to approve the subdivision. Councilman Tripp asked if they can have a motion for something that is not on the agenda. Attorney Coombs answered that in this case, he believed they could.

Motion: Councilman Tripp made a motion to approve the minor subdivision for Frank Wayne Durfee at 383 W Durfee dividing .52 acres of land from one (1) lot into two (2) lots in the RM-7 zone. Councilwoman Sparks seconded the motion. The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Tripp, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

Councilwoman Sparks stated that she felt this needed to come back on another agenda to approve as an action item.

6. Discussion on Carriage Crossing Phase 4 amendment.

Doug Kinsman was present. His client, Shawn Holsty with GTM, purchased the property from Doug Young. They would like to amend the plat to make the road a public road with curb and gutter. They would like to eliminate the swells. Mr. Kinsman explained they are willing to make it a sixty-six foot street if approval is given to make it public.

Councilwoman Sparks asked if this is the piece outside of the fenced area of Carriage Crossing. Mr. Kinsman answered that it is cul-de-sac off Durfee Street. A detention basin will still be added. The curb and gutter will funnel the water to the basin.

Councilwoman Allen inquired about the reasoning behind the request. Mr. Kinsman replied it is mostly because this phase is completely separate from Carriage Crossing. Shawn Holsty stated his purpose is to give a better product. He believes the end result for the city, the citizens, and for their reputation will be in everyone's best interests.

Councilwoman Sparks felt they should change the name to disassociate this piece from Carriage Crossing. She was concerned about the city being held responsible for the roads in Carriage Crossing. Councilman Tripp pointed out the city will be assuming the long-term maintenance of the road. He added that because there will not be many houses on the street, it should be minimal.

7. Consideration of the Dispatch Service Agreement.

Mayor Marshall pointed out there is a minor increase in the dispatch fees. Councilman Tripp disclosed that he has a daughter-in-law that works for dispatch. He stated one thing he liked about this agreement was that every call got the same fee, which was not the case in previous proposals. Councilman Stice commented that it looked like Highway Patrol was less. Mayor Marshall stated they use their own tower. Councilwoman Allen asked if there were concerns at one point with the dispatch service and if those had been resolved. Mayor Marshall said most of the issues have been resolved.

Motion: Councilwoman Allen made a motion to approve the Dispatch Service Agreement. Councilman Critchlow seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Stice, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

8. Discussion of treatment of the Donner Reed Museum adobe bricks.

Mayor Marshall commented that when the city was creating the contract with Abstract Masonry to do the repairs on the building, no one really thought about what we would do with the bricks if they were salvageable. He turned the time over to Councilwoman Allen. She expressed appreciation for Sherrie Broadbent bringing this up and posing questions. She thanked Clint Thomsen for his comments and asked what the Council Member's thoughts were about proceeding.

Councilman Tripp stated there were a few interesting things to consider. He explained that if you have a brick that is structurally sound and could be used again, then a contractor would use it. However, if it is not structurally sound, then it has a different value and purpose. Councilman Tripp asked how many bricks there are. Mayor Marshall answered there are about 160 bricks. Councilman Tripp said that sounds like a lot of bricks, but you couldn't build much with that many bricks.

Mayor Marshall explained that in discussion with the Sons of the Utah Pioneers, they would like to be able to gather bricks that they deem as salvageable after the contractors have finished working for the day or over the weekend. They would like to put them underneath the pavilion on a pallet and cover them. Once the museum is completed, they are looking at building a

replica wall with the bricks. Councilman Tripp felt they should give the bricks to the Sons, the Clark Farm, or the Historic Preservation Commission and give them free latitude to use them to donate to schools or trade for other artifacts.

Councilman Stice asked where the bricks would be stored. Councilman Tripp replied under the pavilion temporarily. Councilman Critchlow expressed concerns about storing them there and asked if they could be stored in the blacksmith's shop.

Sherrie Broadbent commented that the contractor has asked that the bricks are not taken week by week. They have kept the bricks in case they need them during construction. She asked that the bricks not be removed until the project is complete.

Craig Anderson, President of the Twenty Wells Chapter of the Sons of the Utah Pioneers, expressed appreciation for the city's effort to preserve the building. He explained that once Abstract Masonry has completed the project, the Sons would like to remove the viable adobe bricks. They have some projects they would like to do to display the bricks. They intend to redo all of the displays in the museum. Their target date to re-open the museum is Memorial Day. Mr. Anderson reported they would like to construct a small blacksmith shop out of adobe bricks at some point on the property.

Councilwoman Allen asked Sherrie Broadbent if she felt they had addressed the issue as far as the extra cost involved for the contractors to save the bricks. Mrs. Broadbent asked if they were asking to save whole bricks or everything. Mr. Anderson explained that when they build, they use half bricks as well as whole bricks. Councilwoman Allen addressed the safety concerns and asked who will be allowed onsite. Councilman Tripp stated no one should be allowed onsite when construction is being done.

9. Consideration of a part-time legal assistant.

Attorney Coombs stated this position is to help Kerri Anderson. This will allow her to have help with many of the duties she is undertaking. The number of cases has grown over the last few years. Attorney Coombs explained that in his discussions with Kerri and reviewing the numbers, he felt there would be plenty of work for a part-time legal assistant. He said they are anticipating no more than 25 hours per week.

Councilwoman Allen commented that she talked with Mrs. Anderson about this. They discussed different configurations and felt this addressed the situation the best. After evaluating, this is the best option to move forward. Mayor Marshall stated the individual could be used in multiple settings if necessary.

Councilman Stice asked if we have any part-time clerks that we could make full-time. Mayor Marshall answered there was one part-time clerk in the court, but the other part-time clerks are not interested in going full-time. Councilwoman Allen pointed out the court clerk could not fill in as the legal assistant because of the conflict of interest.

Councilman Tripp confirmed they were requesting twenty-five (25) hours for the position. He commented that there was a twenty-three percent (23%) increase over the level of last year and about a ten percent (10%) increase over the year before. He explained that if you went by percentage, then you would need someone for ten to fifteen hours per week rather than twenty-five. Councilman Tripp proposed the position as a part-time employee as needed (ranging from ten to twenty or twenty-five hours) depending on the caseload. Councilwoman Allen stated that they should not cap the hours at twenty in case they found they need more. Councilman Tripp pointed out they did not want to allow twenty and then find out they only need someone for ten hours either.

Mayor Marshall stated if the Council decided, they could wait until budget time to discuss hiring a part-time legal assistant. Councilman Stice commented that if they voted to approve the position, then during budget time the attorney's office should report and justify the amount of time approved. He would like to see a list of items the part-time person is doing and what that allows the full-time legal assistant to accomplish. Attorney Coombs stated he would be happy to do that.

Motion: Councilwoman Allen made a motion to approve a part-time legal assistant capping the hours at twenty hours (unless the mayor designates more) and the position will remain part-time. Councilman Stice seconded the motion. The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Tripp, "Aye", Councilman Stice, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

10. State of the City Address

Mayor Marshall gave the State of the City Address. A copy is attached to these minutes.

11. Mayor and Council Reports.

Councilman Critchlow stated the agenda for tomorrow's Planning and Zoning Meeting, there are many items that will come to City Council. He reported that he talked to Chief Enslin about putting up some temporary handicap parking in front of the high school for the Grantsville Sociable. He asked Chief Enslin if there are any legal issues with doing that. Chief Enslin answered that he has not found any problems with it.

Councilwoman Allen stated she volunteers with the Chamber of Commerce. On behalf of the Chamber, she thanked Mayor Marshall for renewing our membership. She provided him with a plaque and a packet for this year's members. Councilwoman Allen spent the day at the State Capital. She attended a couple of hearings. She supported Representative Nelson's efforts to get funding for our roads from the gravel industry. The afternoon meeting was on a gravel tax bill. It would allow our County to impose an excise tax on trucks transporting gravel. This bill is not dead but it did not move forward. It is in committee. There was support from the ULCT and others. Councilwoman Allen publicly thanked Representative Nelson and Commissioner Milne for putting forth a valiant effort. She reported on other bills that she is keeping an eye on.

Councilwoman Allen thanked the Historic Preservation Commission for all of their work on preservation efforts in the County.

Councilman Tripp stated he noticed there are new recycling standards nationwide. He said he is having a hard time figuring it out. He felt our contractor should give our citizens new instructions on recycling. Councilman Stice pointed out we just received that in our water bill. Councilman Tripp reported he received an email from County Clerk, Marilyn Gillette, for training. He commented that he did the training last year and suggested the Council do that training. He asked for an update on where we are on our ordinances for the moratorium. Councilman Critchlow stated the Planning Commission is working on it and reported on the progress. Councilman Tripp talked to Representative Nelson about gathering some road repair money from the gravel companies. Representative Nelson told him that he was not optimistic this bill would pass. Councilman Tripp felt it would be a good idea to follow Brad Clayton's suggestion to have a heavy truck bond to go through town.

Councilman Stice commented on the Hale Street Main Street crossing lights. He said the lights stay on too long. He felt we should have it checked. Mayor Marshall explained a timer controls it and if the button is pushed more than once, the time increases. Councilman Stice asked Chief Enslin to keep a closer eye on the trucks that go through town. They seem like they are going too fast.

Councilwoman Sparks thanked Mayor Marshall for putting out the invitation for volunteers for the beautification committee. She said we need people to be on that committee. She and the Mayor volunteered at Reality Town at Grantsville Junior High. She expressed appreciation for the teachers giving the kids a reality check. Councilwoman Sparks had some scouts ask her about community service. She reported that it was brought to her attention there had been discussion of altering a couple of the tennis courts to pickle ball courts permanently. Mayor Marshall said they will not be permanent; they are going to put the pickle ball lines on the tennis courts. Councilwoman Sparks had strong feelings about that. She said if the permanent lines are there, she does not think UHSAA will let the tennis teams use them. If they want to host Region, they have to have six courts available or they have to pay another school to host for them. Councilwoman Sparks said in the agreement, the high school is responsible for the resurfacing of the courts. Mayor Marshall stated the school was going to paint the pickle ball lines on the courts. Councilwoman Sparks commented that she would hate to see opportunities taken away from the high school sports.

Mayor Marshall attended the regional growth meeting at the WFRC, COG meeting, and a meeting with Rocky Mountain Power representative, Travis Tanner, about future projects in the community. He met with a couple of different developers about their concerns with the moratorium and when it will be lifted. Mayor Marshall attended the Board of Health Meeting and reported on it. He attended the Local Officials Day at the legislative session with Councilwoman Allen. The Mayor attended the American United Credit Union's groundbreaking, the 4th of July meeting with the directors, a luncheon with Mayor Winn, and the Chamber of Commerce Banquet. He judged in the annual chili cook-off in conjunction with the Western Music and Songwriters Event. Mayor Marshall attended a meeting at the UDOT offices

about the Mid-Valley Highway. He and Sherrie Broadbent were in a conference call with the Drinking Water Finance Committee. He attended Reality Town with Councilwoman Sparks. The Mayor announced the Utah League of Cities and Towns midyear conference is April 25 – 27. He asked those who plan to attend to let him know for reservations.

12. Public Comments.

Eric Johnsen spoke as a representative of the Historic Preservation Commission. He stated that about a year ago they met with Roger Roper from the State History Office. One thing Mr. Roper mentioned was that in anticipation for redoing Main Street, UDOT should consider it a historic site because it is the Old Lincoln Highway. Mayor Marshall reported all they are planning on doing is rotomilling three inches and then filling it back in. Mr. Johnsen urged the Beautification Commission to consider the prospect of moving the city maintenance sheds off Main Street to an outlying area. He stated the maintenance sheds and beautification are not synonymous.

Derek Dalton inquired if the City charges the school district to use their fields and parks for sports. Mayor Marshall answered that the City does not.

13. Closed Session (Personnel, Real Estate, Imminent Litigation).

Motion: Councilman Tripp made a motion to go into a closed session after a five minute break. Councilman Stice seconded the motion. The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Tripp, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried and the Council went into a closed session at 8:40 p.m.

Those in attendance were: Mayor Marshall, Councilwoman Sparks, Councilman Stice, Councilman Tripp, Councilwoman Allen, Councilman Critchlow, Chief Enslin, Brett Coombs, and Christine Webb.

At 8:48 p.m., the Council asked Mayor Marshall to leave the closed session. He and Chief Enslin both left the Council Chambers.

Motion: Councilwoman Allen made a motion to go back into an open session. Councilman Stice seconded the motion. The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Tripp, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

14. Adjourn.

Motion: Councilman Tripp made a motion to adjourn. Councilwoman Allen seconded the motion. The meeting was adjourned at 9:21 p.m.