

Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON NOVEMBER 20, 2019 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.

Mayor and Council Members Present:

Mayor Brent Marshall

Jewel Allen

Neil Critchlow

Jeff Hutchins

Krista Sparks

Scott Stice

Appointed Officers and Employees Present:

Andy Jensen, Building Official

Sherrie Broadbent, Finance Director

Brett Coombs, City Attorney

Christine Webb, City Recorder

Jacob Enslin, Police Department

Rob Critchlow, Fire Chief

Travis Daniels, First Assistant Fire Chief

Citizens and Guests Present:

Eric Grange

Perry Skaug

Sam Addison

Mikki McKenzie

Bret Anderson

Harold Chadwick

Breck Russell

Brad Clayton

Krista Hutchins

Mayor Marshall asked Councilwoman Allen to lead the Pledge of Allegiance.

AGENDA:

1. Public Comments.

Lance Marshall, Michelle McKenzie, Eric Grange, and Harold Chadwick each shared their thoughts on the Fire Department going to Lexipol. They commented on the length of the terms for the Fire Chiefs.

2. Summary Action Items.

- a. Approval of Minutes from the November 6, 2019 City Council Regular Meeting and the November 13, 2019 Special City Council Meeting.
- b. Approval of Bills for the amount of \$585,986.03.

Councilwoman Sparks asked about a bill for Lehi Police Department for the Lantern Festival. Councilman Stice commented on the tipping fees for garbage collection.

Motion: Councilwoman Allen made a motion to approve the summary action items.

Second: Councilman Hutchins seconded the motion.

Vote: The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

3. Presentation and discussion about updating building permit fees and staffing.

Andy Jensen reported that during the six-month period he has been the Building Official he has found that some builders have undervalued projects to pay lower building permit fees. He suggested adopting the International Construction Cost table to calculate the valuation. He provided examples of four homes with the contractor valuation vs. the valuation using the Construction Cost table. There was a considerable difference. Mr. Jensen and the Council discussed making sure there is a baseline system that is consistent for everyone. The Council agreed that it would be beneficial to adopt the table. They talked to Sherrie Broadbent about how the fee will need to be adjusted. There was a conversation about covering the costs to process the building permits.

Mr. Jensen reviewed what the minimum permit fee should cover. He explained that any project valued at less than \$25,000 has a minimum permit fee of \$101. The value is stated by the contractor or homeowner. Mr. Jensen reported that on some of these projects the Building Department will need to inspect them multiple times. He asked if the Council felt we need to address what is covered by our minimum permit fee. He gave a list of projects that may be covered by a minimum fee.

Mr. Jensen stated that one of the benefits of homeowners getting a building permit is for their insurance company. He reported that he has had multiple insurance adjusters say they won't have to pay out on a claim when there is no permit. The Council felt we need to pass this information on to residents.

4. Consideration of Resolution 2019-36 to authorize a wage adjustment for Andy Jensen, City Building Administrator.

Mayor Marshall explained this is the three-percent (3%) that was held back until the six-month probation period was completed.

Motion: Councilman Sparks made a motion to approve of Resolution 2019-36 to authorize a wage adjustment for Andy Jensen, City Building Administrator.

Second: Councilman Stice seconded the motion.

Discussion: Councilman Hutchins commented that we may be a little behind on this wage adjustment. He suggested making it the retroactive if this was the case.

Vote: The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

5. Consideration of Ordinance 2019-25 amending fire department officer and member policies.

Councilman Stice stated there were multiple meetings with the Fire Department. He felt that if anyone had input, they were given the opportunity to share it. He commented on the terms, the proposed process, and how it is the same way it has been done for as long as anyone at the Fire Department can remember. This ordinance formalizes the process and provides a way for elections to take place.

Councilwoman Sparks expressed appreciation for Mr. Chadwick and the professionalism he brought when discussing counterpoints. She pointed out that there was not any opposition on what was discussed at the committee meetings. She commented that it takes a few years to learn and get your feet under you in leadership positions. Councilwoman Sparks shared her thoughts about the secretary position. She pointed out that Lexipol was not part of the consideration at this meeting.

Councilwoman Allen and Councilman Hutchins shared their comments on the process.

Motion: Councilman Stice made a motion to approve Ordinance 2019-25 amending fire department officer and member policies.

Second: Councilwoman Sparks seconded the motion.

Vote: The vote was as follows: Councilman Critchlow, “Abstained”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

6. Consideration of Resolution 2019-37 confirming the appointment of Brian Pattee as a member and Robbie Palmer as an alternate member of the Grantsville City Planning Commission.

Mayor Marshall explained the Robbie Palmer has had difficulty attending the meetings due to his work schedule. The Mayor shared information about Brian Pattee and recommended his approval.

Motion: Councilman Stice made a motion to approve Resolution 2019-37 confirming the appointment of Brian Pattee as a member and Robbie Palmer as an alternate member of the Grantsville City Planning Commission.

Second: Councilman Critchlow seconded the motion.

Discussion: Councilwoman Allen expressed concerns about appointing an alternate who has had been unable to attend the meetings regularly. The Council discussed the Planning Commission.

Vote: The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

7. Mayor and Council Reports.

Mayor Marshall reported on the meetings he attended. He went to the Health Department Meeting, the meeting to discuss a regional sewer facility for the Tooele Valley, and a training at Snow, Christensen, and Martineau. He attended a suicide prevention training, numerous paving discussions, and the Wasatch Choice Implementation workshop. He went to the Tooele Transit Study kick-off. He was part of the Durfee Street sidewalk inspection.

The Mayor announced the Santa Parade will take place on November 30th at 6:00 pm. The City Christmas Party will be held December 10th at 6:30 pm. Elected Officials Essentials training is scheduled on December 14th in North Salt Lake and on January 4th training will be broadcast from Logan to USU extension offices throughout the State. The Oath of Office ceremony will be held on Monday, January 6th at noon. Tip a Cop will be on December 3rd at Casa del Rey from 6:00 pm – 9:00 pm and at Jim’s Family Restaurant on December 5th.

Councilman Critchlow received a comment about Old Lincoln Hwy being the best road in the County. He received a call from the principal at Grantsville Elementary School about some graffiti. Councilman Critchlow appreciated the presentation from Andy Jensen. He stated that the Council may have overshot with the 10% requirement on subdivisions when a property owner is subdividing but not developing it. He suggested that the City look at the cremation plot requirements.

Councilwoman Allen reported on the proposed general plan. She is willing to continue typing the revisions to the document. She reported there was an incident at the intersection of Apple and Park Streets where a child was nearly hit by a car. They are looking into adding a crossing guard. Councilwoman Allen commended Corinna Mathis for her Facebook posts updating the

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citizens on the construction projects. Councilwoman Allen attended a recreation grant training at the Governor's Office of Economic Development.

Councilman Hutchins inquired about the meetings in January. Mayor Marshall stated there will only be one City Council Meeting in January because the first meeting falls on New Year's Day. Councilman Hutchins would like the City to invest in our website. He compared our website with Tooele's, Morgan's, and Nephi's websites. Sherrie will reach out to some of the companies that have contacted her. Councilman Stice would like to be able to broadcast the City Council Meetings on the internet.

Councilman Stice expressed appreciation to Councilman Critchlow and Mayor Marshall for allowing the Council Members to discuss the Fire Department. He commented that he knew they were each passionate about it. Councilman Stice suggested looking at a water fee for users outside of the City. He reported the Mosquito Abatement Board had their meeting in the new building.

Councilwoman Sparks pointed out there was a form that came out with the tax notice. Every homeowner is required to submit one or they will be valued at 100%. Councilwoman Sparks commented on the shade at Hollywood Park.

8. Closed Session (Personnel, Real Estate, Imminent Litigation).

The Council did not go into a closed session.

9. Adjourn.

Motion: Councilman Stice made a motion to adjourn. Councilman Critchlow seconded the motion. The meeting was adjourned at 9:02 p.m.