

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON DECEMBER 18, 2019 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.**

**Mayor and Council Members Present:**

Mayor Brent Marshall

Jewel Allen

Neil Critchlow

Jeff Hutchins

Krista Sparks

Scott Stice

**Appointed Officers and Employees Present:**

Brett Coombs, City Attorney

Christine Webb, City Recorder

Robert Sager, Police Department

James Waltz, Public Works

Christy Roberts, Public Works

**Citizens and Guests Present:**

Kevin Casey

Krista Hutchins

Mark Watson

Jason Smith

Mayor Marshall asked Councilman Neil Critchlow to lead the Pledge of Allegiance.

**AGENDA:**

**1. Public Comments.**

Kevin Casey requested clarification on whether the condition of Durfee Street is final or what the plan is for it. Mayor Marshall explained the road is scheduled to be replaced next year.

**2. Summary Action Items.**

- a. Approval of Minutes from the December 4, 2019 City Council Regular Meeting.
- b. Approval of Bills for the amount of \$309,072.65.

**Motion:** Councilman Stice made a motion to approve the summary action items.

**Second:** Councilwoman Sparks seconded the motion.

**Discussion:** Councilwoman Allen requested an amendment on the Sun Sage Meadows agenda item (item 9). She clarified that her reservation was on the fill rate. Christine will amend the minutes.

**Amended motion:** Councilman Stice amended his motion to approve the summary action items to include the correction Councilwoman Allen’s comment in the minutes.

**Second:** Councilwoman Sparks seconded the motion.

**Vote:** The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

**3. Consideration of Resolution 2019-42 amending the adopted budget of Grantsville City for fiscal year 2019-2020.**

Councilman Critchlow asked about having money in the garbage fund. Mayor Marshall explained that the Council will be addressing the garbage fund after the first of the year. He stated that will either raise the rates on the recycling or eliminate it. He reported that the recycling is what is taking the garbage down because we are paying double the tipping fees to send the garbage that people put in their recycling cans to the land fill. Councilman Critchlow felt that the garbage fund should be neutral. Mayor Marshall pointed out that it is actually an enterprise fund like the water and sewer funds. They must make money to sustain them and make future improvements.

Councilman Stice asked if this was reflective of the percentage that is typically charged for the maintenance. Mayor Marshall answered the maintenance is charged out by who works in those particular funds. Councilman Hutchins asked if the City has heard back on the insurance claim. Mayor Marshall stated it is around \$150,000, but we are still waiting for the third bid.

**Motion:** Councilman Hutchins made a motion to approve Resolution 2019-42 amending the adopted budget of Grantsville City for fiscal year 2019-2020.

**Second:** Councilwoman Allen seconded the motion.

**Vote:** The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

**4. Consideration of Resolution 2019-43 approving Aqua Engineering to design the new Public Works Building.**

Shay Stark was present. He prepared photos of some of the projects he has completed over the past several years similar to the Public Works Building. Councilman Stice expressed concerns about how we determined to let Aqua design this building. Mayor Marshall answered it was

because they are our contracted engineer. Councilman Stice pointed out when we did the Justice Center and the Library, we had bids. He asked what the difference was between those projects and this one. Mayor Marshall stated this project could be designed by an engineer and we have one contracted. Brett Coombs confirmed this and added that if the Council would prefer to go out to bid, they had that authority. The Council discussed their concerns that this did not go out for bid. They preferred not to deny Aqua the opportunity to bid on the project.

**Motion:** Councilman Stice made a motion to deny Resolution 2019-43 and put the engineering of the Public Works Building out for RFP.

**Second:** Councilman Critchlow seconded the motion.

**Discussion:** Councilwoman Sparks asked if the bids came back higher, could the Council go back to have Aqua Engineering design this building. Mr. Coombs answered no, because the in-house engineer would have drafted the RFP and you would run into a conflict. Shay suggested they do a design/build RFP.

**Vote:** The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Hutchins, "Aye", Councilman Stice, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

**5. Consideration of Resolution 2019-44 confirming the appointment of firefighters to the Grantsville City Volunteer Fire Department.**

Fire Chief Critchlow stated they are excited to have these new fire fighters join their force. He reviewed the list of new firefighters and introduced those who were present. He explained they will be provided with orange helmets until they pass the Firefighter 1 certification.

**Motion:** Councilwoman Allen made a motion to approve Resolution 2019-44 confirming the appointment of firefighters to the Grantsville Volunteer Fire Department.

**Second:** Councilwoman Sparks seconded the motion.

**Vote:** The vote was as follows: Councilman Critchlow, "Aye", Councilwoman Allen, "Aye", Councilman Hutchins, "Aye", Councilman Stice, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

**6. Consideration of Resolution 2019-45 appointing Dan Lawrence as a Trustee on the Library Board of Trustees.**

**Motion:** Councilman Hutchins made a motion to approve Resolution 2019-45 appointing Dan Lawrence as a Trustee on the Library Board of Trustees.

**Second:** Councilman Critchlow seconded the motion.

**Discussion:** Councilwoman Allen commented that she was impressed by the caliber of the volunteers we have on the Library Board.

**Vote:** The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

**7. Consideration of Ordinance 2019-29 adopting mobile food business regulations.**

Councilman Stice commented on the regulation that a food vendor cannot park in the public right of way and asked if the location where Taco Man parks would be a violation. Mr. Coombs answered that is considered public right of way. The Council discussed safety issues, State regulations, public right of ways, and permission to park on private property. Councilman Hutchins recommended that we allow thirty (30) to sixty (60) days before implementing the ordinance.

The Council felt that the statement under 11-9-4 (1) (h): “Trucks and trailers are to be maintained in a neat and professional manner” should be removed. There was a discussion about the enforcement. Mr. Coombs suggested looking to the City’s nuisance code for this type of regulation. Councilman Stice recommended the following statement under 11-9-5: “A mobile food vendor shall not be located on vacant or undeveloped property” be removed. He pointed out that 11-9-6(2)(a) “Mobile food trucks and trailers are not allowed: In residential areas except when part of a special event,” would affect the Sunshine Ice Shack because it is in a residential area but it is in a commercial zone. Councilman Critchlow proposed tabling this until after the first of the year to give the Council more time to consider the regulations.

**Motion:** Councilman Critchlow made a motion to table Ordinance 2019-29 adopting mobile food business regulations.

**Second:** Councilman Stice seconded the motion.

**Vote:** The vote was as follows: Councilman Critchlow, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

**8. Mayor and Council Reports.**

Mayor Marshall thanked Councilman Critchlow for his service to Grantsville City. He presented him with a plaque and a weekend getaway to the Grand America.

Mayor Marshall reported on the following meetings: the Hale Place Subdivision discussion, the Tooele Valley RPO meeting, and a suicide prevention training. He attended several Christmas

parties and the monthly staff safety meeting. The Mayor stated that he reviewed the street repair projects with James Waltz and Phillip Duncan to assess the work and determine what funds need to be withheld until the projects are completed. Mayor Marshall attended the Utah League of Cities and Towns update on the new tax bill. He announced that we have been awarded a technical planning grant for the transportation master plan.

Councilman Neil Critchlow thanked Grantsville City for the opportunity to serve on this Council. He expressed his appreciation for those he has served with, including the staff.

The Council Members each expressed gratitude for Councilman Critchlow's service on the City Council. They shared their perspective on his service. They thanked Kevin Casey for coming to City Council and asking for clarification on Durfee Street. Those Council Members who attended the City Christmas party commented on its success.

Councilwoman Allen reported that she will reach out to the City Council about the transportation master plan scope to see if they would like to add any input.

Councilman Hutchins reported he has been working with Sherrie on the website. He encouraged everyone to complete the questionnaire that was sent out and return it to Sherrie. Councilman Hutchins feels we need to recognize the good people that are moving into the community.

Councilman Stice thanked Mayor Marshall for being frugal with the City's money. He acknowledged that because of it, we have funds to build the Public Works Building that we did not plan on building for a few more years.

Christine Webb and Brett Coombs thanked Councilman Critchlow and wished him well.

Commissioner Tripp stated it was a pleasure working with Councilman Critchlow.

**9. Closed Session (Personnel, Real Estate, Imminent Litigation).**

The Council did not go into a closed session.

**10. Adjourn.**

**Motion:** Councilman Critchlow made a motion to adjourn. Councilman Stice seconded the motion. The meeting was adjourned at 8:06 p.m.