

Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON MAY 6, 2020 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH. THE MEETING BEGAN AT 7:00 P.M.

Mayor and Council Members Present:

Mayor Brent Marshall
Jewel Allen
Jeff Hutchins
Darrin Rowberry
Scott Stice, participated by Zoom
Krista Sparks

Appointed Officers and Employees Present:

Christine Webb, City Recorder
Brett Coombs, City Attorney
Jacob Enslin, Police Chief
Corinna Mathis, Deputy Recorder

Citizens and Guests Present:

Jolynn Leach
Cheryl Barrus
ca
Adam Nash
Krista Hutchins
Susan Johnsen
Susan Johnen
Melissa Sprouse
Neldo Critchlow
Kolten
Kaylie
hutch11

Mayor Marshall asked Darrin Rowberry to lead the Pledge of Allegiance.

AGENDA:

- 1. Public Hearing:**
 - a. Proposed 2020-2021 tentative budget.**

Mayor Marshall inquired if any comments were received. Mrs. Webb answered no, she did not receive any comments.

2. Public Comments.

Mayor Marshall asked if any public comments were received. Mrs. Webb answered no, there were no comments received.

3. Summary Action Items.

- a. Approval of Minutes from the April 15, 2020 City Council Work Meeting, April 15, 2020 Regular Meeting, and the April 29, 2020 City Council Work Meeting.
- b. Approval of Bills for the amount of \$282,929.39.

Councilman Stice asked if someone was on Zoom, are they able to say or show that they have a comment. Mayor Marshall answered they were supposed to send their comments in to Christine prior to the meeting. The comments would be read into the record.

Councilwoman Allen stated she came in late to the meeting. Councilman Hutchins added that he was not present for the April 29th Work Meeting. Neither felt they should make the motion or second to approve the summary action items.

Motion: Councilwoman Sparks made a motion to approve the summary action items.

Second: Councilman Rowberry seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

4. Presentation of the tentative 2020-2021 Grantsville City Budget by Mayor Marshall.

Mayor Marshall presented the tentative 2020-2021 budget. He stated this budget has been a collaborative effort between himself, the City’s Finance Director, and the Department Heads. He added that it had been reworked several times. The budget has been reduced to priority items and items funded by grants. The Mayor explained that we are constantly monitoring the budget as our revenues and forecasts change. He stated we are waiting for the certified tax rate and more data on the economic changes COVID-19 has brought to our community. He reported the City’s main priority is to continue to provide essential services to our community. The budget was decreased by nearly seven percent (7%) and we are anticipating a few more months of declining sales tax and revenue losses. Mayor Marshall forecasted a mid-year adjustment as the economy improves.

The Mayor shared some of the projects that may be moving forward. The following are some of them: the sidewalk project on Durfee Street from Center Street to Cooley Street, engineering for a sidewalk project on Quirk Street from Durfee to Pear Street, the splash pad could move forward provided we receive the grants we have been working on, upgrades in our North

Cemetery, the new Public Works Building which was destroyed in the fire, switching the Police Department dispatch software over to Spillman, and priority road repairs.

Mayor Marshall reported there were several budget requests for new employees, but they will have to be delayed until the economy improves. He added there is currently no COLA increase or merit increase in the budget for employees. He closed by expressing gratitude for the City employees and volunteers for their hard work and dedication and the City Council Members for their many hours of service.

5. Consideration of Adoption of the tentative 2020-2021 Grantsville City Budget.

Motion: Councilwoman Allen made a motion to approve the tentative 2020-2021 Grantsville City Budget.

Second: Councilman Rowberry seconded the motion.

Discussion: Councilwoman Sparks asked where we pull the money to fund the COLA increases. Mayor Marshall answered it comes from the General Fund. Councilwoman Sparks commented that she hates to see our employees not get that. The Mayor explained that if the economy turns around, in December we could increase it and make it double from what it originally was because that would be their mid-year.

Councilman Hutchins asked how many open positions the City has currently. Mayor Marshall answered there are two open positions in the Police Department for Officers (we are looking at taking some of the temporaries and making them full-time) and the Public Works Department has one position retiring and we are planning to hire the position as part-time. He stated Public Works wants another individual; we have brought on three temporary summer hires for mowing (we normally have hired four). He said we have tried to do things that way. Mayor Marshall commented that we understand it is taxpayers' money and we try to be frugal with it as well as be conscientious of the City and make sure that services continue as normal.

Councilwoman Allen asked about the transportation grant for Main Street. Mayor Marshall answered it has been postponed for a year as well as the beautification grant. The sidewalk grant for the sidewalk on Durfee Street from Willow Street to the Stake Center is also on hold for a year. Councilwoman Allen commented that we are not having the Fourth of July festivities and asked if that will ease up some monies. Mayor Marshall answered that we took the money that had been expended for the Fourth of July and put it in an asset account so that it does not have to be counted in this budget. Councilwoman Allen inquired where the money for the transportation grant would be. Mayor Marshall answered it would be from the General Fund.

Councilman Hutchins stated he looked at the budget. He commented that it is never easy to make cuts. He added that people are your most valuable asset; we have to provide Police, Fire, and Sewer and Water. Councilman Hutchins pointed out salaries and wages are the largest expense. He said hopefully we pick back up; he would like to keep a pulse of this. The sooner we can pull something for a cost of living increase and those types of things, the better. He

added that if you're shaving \$500,000 off this budget, then you have to look at things like that. Mayor Marshall commented they had to have a sharp knife and it has not been easy to bring the budget into balance. He stated at one time they were looking at possibly furloughing employees, but they spent some sleepless nights trying to figure out how to prevent that. The Mayor explained that he and Sherrie will continue to monitor this very closely and they are anticipating that by mid-year we may be looking a lot better financially with the revenue streams. At that time they hope to present a COLA or merit increase to the Council for consideration.

Councilwoman Sparks asked Mayor Marshall if they are being cautious or if we have seen a decrease in revenue. The Mayor answered that we have had a decrease in our sales tax. He pointed out the City receives more money from sales tax than property tax. Sales tax and the gas tax are both down because people are staying home. The Mayor and Council discussed the loss of revenue.

Councilman Rowberry reported that traffic has doubled the last three days. He said there was a noticeable difference on Friday with the soft opening, but the last three days you can tell many people are out driving and going places. He added that he has been with lots of companies that have not given cost of living raises, but he looked at it as he still had a job. He felt that everyone would be good with no raise rather than being without a job. Mayor Marshall reported that he had numerous employees tell him they could forego the raise as long as they can stay employed. Councilwoman Sparks felt it was the first thing they should look at. She agreed that we need to be cautious and prudent. She commented that there has been a lot of flack about the Fourth of July. She stated that it is not because people don't want to celebrate, but it is hard to bring that many people together. She said it is hard to be the only community holding festivities. She pointed out that if you're the only community holding them, then that is where everyone is going to come. She added that it is not only about the celebration, but also about the \$20,000 it costs to put it on. Mayor Marshall reported that is not all of the expenses, it is just the expenses to put it together. Councilwoman Sparks stated she would rather pull back on those expenses to be able to retain our employees and those people who are valuable. She added there are ways to celebrate and show your patriotism within families. Mayor Marshall explained he would like to light fireworks if it is possible and we can get them, but people will not be able to group together at the park. They would have to watch the fireworks from their homes and maintain the physical distance required at that time. The Mayor said we will consider it as it gets closer. Councilwoman Allen stated she had a question and asked if this was the time to ask it. Mayor Marshall answered this is a tentative budget and then they can start to tear it apart.

Vote: The vote was as follows: Councilman Rowberry, "Aye", Councilwoman Allen, "Aye", Councilman Hutchins, "Aye", Councilman Stice, "Aye", and Councilwoman Sparks, "Aye". The motion carried.

6. Consideration for the Council to set a date and time for the public hearing of final budget. (June 3, 2020 at 7:00 pm)

Motion: Councilwoman Allen made a motion to set the date and time for the public hearing of the final budget as June 3, 2020 at 7:00 pm.

Second: Councilwoman Sparks seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

7. Consideration for the Council to set a date and time for the adoption of the final budget. (June 17, 2020 at 7:00 pm).

Motion: Councilman Hutchins made a motion to set the date and time for the adoption of the final budget as June 17, 2020 at 7:00 pm.

Second: Councilman Rowberry seconded the motion.

Discussion: Councilman Stice asked if we will have the certified tax rate by then. Mayor Marshall answered that he hoped so because that is a number that can change everything.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

8. Consideration of Ordinance 2020-11 amending the official zoning map of Grantsville City, Utah to rezone 9.64 acres for Adam Nash located at approximately 265 North Cooley Street to go from an A-10 zone to an RR-1 zone.

Adam Nash was on Zoom. He stated this property is the east 9.64 acres at 265 North Cooley. He reported that he has been working with the Planning Commission. He stated the property to the west is zoned RM-7 and has had that zoning since 1978. He explained he has discussed several ideas for the property to the north. He looked at an R-1-12 zone up to RR-1 lots. Mr. Nash stated the Planning Commission felt the RR-1 lots going into these large properties in the area could serve as a good buffer zone between the two. He added that he is willing to work with the City toward that, he just needs the zone to begin working on it.

Mayor Marshall explained this is a rezone and the development will come at a later date. Mayor Marshall reported that he has had discussions with some of the neighbors that are next to this proposed change and they are not opposed to the one acre zone. He said the owner of the largest piece of property is not opposed to the one acre zone. He stated there are some requests that will come when Mr. Nash brings his development that will bring some different discussions.

Councilwoman Allen appreciated that Mr. Nash was open to changing the zoning from half-acre to one-acre. She felt it was keeping with the Master Plan for the area. Councilman Hutchins

thought there was some confusion around this particular item for this agenda. He stated the City Council has had discussion and he has discussed this with multiple people about this. He commented there are concerns about the west side that is zone RM-7. He pointed out that has not been approved for development and will come at a later date; the only property that is being considered for approval of a rezone is to go from an A-10 to an RR-1 zone. He said that everyone he talked to is not concerned about the one-acre lots.

Councilman Stice commented that they might change the zoning on this, but for the subdivision to go in, they will require sewer. He pointed out they cannot allow septic tanks, so it will have to have sewer. He stated that is a lot of sewer line going out of Picadilly and he wanted to make sure Mr. Nash understands that. Mr. Nash stated they have the sewer figured out and the City engineers approved it; they will not have to go all the way to Picadilly. There is a line that runs through the City just to the west of this property.

Motion: Councilwoman Allen made a motion to approve Ordinance 2020-11 amending the official zoning map of Grantsville City, Utah to rezone 9.64 acres for Adam Nash located at approximately 265 North Cooley Street to go from an A-10 zone to an RR-1 zone.

Second: Councilman Rowberry seconded the motion.

Discussion: Councilwoman Sparks shared that she is not in favor of preliminary of this, but she realized this is a zone change. She said the only thing boosting her to make the zone change was that she knew those land owners that have owned this for several years and been trying to sell it and they need some help in doing that. She commented that she was comfortable with the RR-1 zone. She added that they will deal with neighborhoods and what they look like down the road.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

9. Consideration of Resolution 2020-30 approving a final plat amendment for the K & L Minor Subdivision to adjust the lot lines and reconfigure three (3) lots in the R-1-21 zone located at approximately 652 South Quirk Street.

Kolten Kinsman was on Zoom. He stated they had three lots; one one-acre lot and two larger lots that are both over five-acres. They kept three lots, but went to two half-acre lots and the remaining is the third lot. Mayor Marshall clarified that this is the second amendment.

Councilwoman Sparks pointed out this was a housekeeping thing. Mayor Marshall reminded Mr. Kinsman that if he subdivides again, it becomes a major.

Motion: Councilwoman Sparks made a motion to approve Resolution 2020-30 approving a final plat amendment for the K & L Minor Subdivision to adjust the lot lines and reconfigure three (3) lots in the R-1-21 zone located at approximately 652 South Quirk Street.

Second: Councilwoman Allen seconded the motion.

Discussion: Councilwoman Sparks asked if this will put them on the hook to pay the recovery fees. Mayor Marshall answered that it expired in January.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

10. Consideration of Resolution 2020-31 amending the Grantsville City Employee Handbook.

Mayor Marshall explained these are minor changes that spell out a few specifics. The first change is regarding the on-call person. He said State Law requires the City to pay that person for two hours on Saturday and Sunday and one hour Monday through Friday when they are on-call. He reported the other change is on the holiday pay. It states if you work a holiday and you work a twelve hour shift, then you get paid twelve hours of holiday pay. If you are off on the holiday, then you only get paid eight hours of your base rate. The Mayor stated this is for clarification in the handbook.

Motion: Councilwoman Allen made a motion to approve Resolution 2020-31 amending the Grantsville City Employee Handbook.

Second: Councilman Hutchins seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

11. Adjourn.

Councilman Hutchins stated he was contacted about putting another championship team on the little league concessions stand at the ball field. He reminded the Council there was one twelve and under team that won the State Championship and another eight and under team that won last year. He tried to find out how the first sign was put up. Mayor Marshall thought they just put it up. Councilman Hutchins stated there have been other State Championship teams that are not posted. He expressed concern about only posting a few of the teams. He felt responsible to let them know that if they pay to put the sign up, he cannot guarantee that it will be up for the next twenty years.

Approved

Councilwoman Sparks suggested having one sign and adding a team and the year for championship teams. Councilman Hutchins stated he will work with them.

Motion: Councilwoman Allen made a motion to adjourn. Councilman Hutchins seconded the motion. The meeting was adjourned at 7:44 p.m.