

Approved

MINUTES OF A WORK MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON SEPTEMBER 30, 2020 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH AND ONLINE AS A ZOOM MEETING. THE MEETING BEGAN AT 6:00 P.M.

Mayor and Council Members Present:

Mayor Brent Marshall
Jewel Allen
Jeff Hutchins
Darrin Rowberry
Krista Sparks
Scott Stice

Appointed Officers and Employees Present:

Corinna Mathis, City Deputy Recorder
Brett Coombs, City Attorney
Sherrie Broadbent, Finance Director

Citizens and Guests Present:

AGENDA:

1. Discussion on proposed budget amendments.

Sherrie Broadbent stated at the beginning of the budget year she took a cautious approach and slashed the budget. She and Mayor Marshall have continued to watch revenue and the economy projections. They felt confident in restoring some of the high priority items to the budget. Sherrie reported they have watched our sales tax closely and it is currently higher than our pre-covid distributions.

Sherrie explained they proposed a 1.5% cost of living to all employees with merit raises for those eligible. She stated our employees are our biggest asset and they have worked tirelessly to help us get through this year. She reviewed the previously approved staffing changes and the proposed staffing changes. The proposed changes were to change the part time administrative assistant position to full time in the General Government/Finance and the Police Department, contracting with a part time attorney to prosecute misdemeanors and infractions within the City jurisdiction, and a part time GIS intern to collect locations of the City's utilities and roads and geographically map them.

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Sherrie reported we will be holding off purchasing any of the proposed equipment until later in the year. She plans to review our finances at that time before making the purchases because we may still see a decrease in property taxes and sales tax. She felt it was prudent to stay cautious.

Sherrie stated the Public Works Department has requested a PVC/PE pipe finder and a new lawn mower. She reported we are requesting the purchase of three new vehicles (one for the city engineer, the new building inspector, and a chief truck for the Fire Department). Sherrie explained where the funding for two of the vehicles will come from. She indicated we have added money for two sidewalk grants. They combined the two grants into one project to give us a cost savings for the engineering.

Sherrie reported on the CARES Act money and how it has been used. She added that all departments are still working with decreased budget lines compared to last year. She has tried to restore the items with the highest priority for each department and included them in the amendments. She stated there are still many requests she had for this budget that are unmet. Sherrie expressed appreciation for the staff's support. She pointed out that when asked for the highest priority, every department head answered it was their employees.

Sherrie provided a line by line amended budget to the City Council Members. She reviewed some of the changes. The Council discussed the proposed changes with Mayor Marshall and Sherrie.

2. Closed Session (Personnel, Real Estate, Imminent Litigation).

Motion: Councilwoman Allen made a motion to go into a closed session for personnel and pending or imminent litigation.

Second: Councilwoman Sparks seconded the motion.

Vote: The vote was as follows: Councilwoman Allen, "Aye", Councilman Rowberry, "Aye", Councilman Hutchins, "Aye", Councilman Stice, "Aye", and Councilwoman Sparks, "Aye". The motion carried and the Council went into a closed session at 6:25 pm.

Those in attendance were: Mayor Marshall, Councilman Rowberry, Councilwoman Allen, Councilman Hutchins, Councilman Stice, Councilwoman Sparks, Brett Coombs, Sherrie Broadbent, and Corinna Mathis.

Motion: Councilwoman Sparks made a motion to go back into an open session.

Second: Councilwoman Allen seconded the motion

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Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilwoman Allen, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

3. Adjourn.

Motion: Councilwoman Allen made a motion to adjourn. Councilman Rowberry seconded the motion. The meeting was adjourned at 8:00 p.m.