

Chapter 14

(Title 2, Chapter 14 adopted by Ordinance 2008-12, effective March 11, 2008)

Volunteer City Workers

Sections:

2-14-1. Definitions.

2-14-2. Status.

2-14-3. Program Plans.

2-14-4. Credit.

2-14-1. Definitions.

A "volunteer" means any person who donates approved services, without pay and without remuneration or reimbursement, other than approved incidental expenses for those services rendered, and any person sentenced to work in a city community service work program.

2-14-2. Status.

A volunteer, authorized by the city council, shall be deemed an employee of the city, only for the purposes of:

- A. Workers' Compensation: Workers' compensation benefits for medical reimbursement only for any injury sustained by him or her while engaged in the performance of any service.
- B. Licensing: Properly licensed operation of city vehicles or equipment.
- C. Liability Protection: Liability protection normally afforded salaried employees.
- D. Employee Indemnification: Indemnification normally afforded salaried employees.
- E. Approved expenses for which volunteers may receive reimbursement include transportation, meals, travel expenses, lodging, uniforms and/or supplies. Such reimbursement is entirely dependent upon the decision and resources of the individual city departments.

2-14-3. Program Plans.

Acceptable volunteer services program plans will provide the following:

- A. Direction: Designation of a staff member in each department responsible for directing volunteer services in the departments.
- B. Job Descriptions: Written job descriptions.
- C. Standards: Screening standards.
- D. Supervision: Assignment of supervisory responsibilities.
- E. Training: Stipulation of staff and volunteer training opportunities, responsibilities and requirements.
- F. Documenting: Methods of documenting program service participation.
- G. Evaluating: Evaluation strategies for programs, staff and volunteers.
- H. Recognition: A plan for recognition of volunteer services.

2-14-4. Credit.

When prescribed by department management and certified as having participated in an approved volunteer services program, such volunteer service credit shall be recognized for determining satisfaction of minimum qualification requirements for career service positions, as determined by the personnel officer.

2-14-5. Conflict of Interest.

Members of any committee, as well as all other volunteers, are subject to conflict of interest provisions of the Utah Code and , as detailed in the municipal officers and employees ethics act and Title 2 Chapter 13 of this code.