

COMMERCIAL BUILDING PERMIT CHECKLIST

ITEMS TO RETURN TO BUILDING DEPARTMENT

- 1 SET OF ELECTRONIC PDF
- 3 SETS OF HARD COPY PLANS
- PLOT PLAN SIGNED OFF BY IRIGATION COMPANY
- WARRANTY DEED
- SECONDARY WATER CERTIFICATE (IF REQUIRED)
- SEPTIC TANK/WELL PERMIT (IF REQUIRED)
- COMMCHECK
- COPIES OF CONTRACTORS' LICENSES
- INDEPENDENT TESTING LAB
- BUILDING PERMIT APPLICATION COMPLETED
- POWER TO PANEL AGREEMENT
- 2.5% fee on all credit/debit card transactions